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NOTICE OF MEETING

CABINET

will meet on

THURSDAY, 26TH APRIL, 2018

At 6.30 pm

in the

MAIN HALL, SPORTSABLE, BRAYWICK ROAD, MAIDENHEAD, MAIDENHEAD.

TO: MEMBERS OF CABINET

COUNCILLORS SIMON DUDLEY (CHAIRMAN)
DAVID COPPINGER, (PLANNING & HEALTH INCLUDING SUSTAINABILITY)
(VICECHAIRMAN)
PHILLIP BICKNELL, (HIGHWAYS, TRANSPORT & WINDSOR)
NATASHA AIREY, (CHILDREN'S SERVICES)
MJ SAUNDERS, (FINANCE)
SAMANTHA RAYNER, (CULTURE & COMMUNITIES INCLUDING RESIDENT AND
BUSINESS SERVICES)
JACK RANKIN, (ECONOMIC DEVELOPMENT, PROPERTY, COMMUNICATIONS &
DEPUTY FINANCE)
DAVID EVANS, (MAIDENHEAD REGENERATION AND MAIDENHEAD INCLUDING
SCHOOL IMPROVEMENT)
STUART CARROLL, (ADULT SOCIAL CARE AND PUBLIC HEALTH)
JESSE GREY (ENVIRONMENTAL SERVICES INCLUDING PARKING & FLOODING)

PRINCIPAL MEMBERS ALSO ATTENDING: COUNCILLORS CHRISTINE BATESON
(NEIGHBOURHOOD PLANNING AND ASCOT & SUNNINGS), LISA TARGOWSKA (HR,
LEGAL & IT), DAVID HILTON (ASCOT REGENERATION), ROSS MCWILLIAMS
(HOUSING)

DEPUTY LEAD MEMBERS: Malcolm Alexander (Streetcare and Windsor & Eton), Marius
Gilmore (Business Development and Partnerships), Mike Airey (Planning Performance),
John Bowden (Aviation & Heathrow Airport), Phillip Love (Maidenhead Regeneration &
Maidenhead)

Karen Shepherd – Service Lead Democratic Services - Issued: Wednesday, 18 April 2018

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **David Cook** 01628 796560

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence	-
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest	5 - 6
3.	<u>MINUTES</u> To consider the Part I minutes of the meeting held on 22 March 2018. To note the Part I minutes of the meeting of the Cabinet Local Authority Governors Appointment Sub Committee held on 5 April 2018.	7 - 14
4.	<u>APPOINTMENTS</u>	-
5.	<u>FORWARD PLAN</u> To consider the Forward Plan for the period May 2018 to August 2018.	15 - 24
6.	<u>CABINET MEMBERS' REPORTS</u> Environmental Services i. Weekly Waste Collection Contract- Authority to Commence Procurement Finance ii. Financial Update Economic Development and Property iii. Maidenhead Golf Course - Stage 3 Procurement	- 25 - 32 33 - 52 53 - 58
7.	<u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</u> To consider passing the following resolution:- "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 8-9 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"	-

PART II - PRIVATE MEETING

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
8.	<p><u>MINUTES</u> To consider the Part II minutes of the meeting held on 22 March 2018.</p> <p>To note the Part II minutes of the meeting of the Cabinet Local Authority Governors Appointment Sub Committee held on 5 April 2018.</p> <p><i>(Not for publication by virtue of Paragraph 1, 2, 3, 4, 5, 6, 7 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p>	59 - 62
9.	<p><u>CABINET MEMBERS' REPORTS</u></p> <p>Economic Development and Property</p> <p>i. <u>MAIDENHEAD GOLF COURSE - STAGE 3 PROCUREMENT</u></p> <p><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p> <p><u>Details of representations received on reports listed above for discussion in the Private Meeting</u></p> <p>None received</p>	63 - 86

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MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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Agenda Item 3

CABINET

THURSDAY, 22 MARCH 2018

PRESENT: Councillors Simon Dudley (Chairman), David Coppinger (Vice-Chairman), Phillip Bicknell, MJ Saunders, Samantha Rayner, Jack Rankin, David Evans, Christine Bateson, David Hilton and Jesse Grey

Principle Members also in attendance: Christine Bateson, David Hilton and Ross McWilliams.

Also in attendance: Councillor Lynne Jones

Officers: Alison Alexander, Rob Stubbs, Louisa Dean, Russell O'Keefe, Andy Jeffs, Kevin McDaniel and David Cook.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors N Airey, Carol and Targowska.

DECLARATIONS OF INTEREST

There were no declarations of interest declared.

MINUTES

RESOLVED UNANIMOUSLY: That the Part I minutes of the meeting held on 22 February 2018 were approved.

APPOINTMENTS

None

FORWARD PLAN

Cabinet considered the contents of the Forward Plan for the next four months and noted the changes that had been made to the plan since the last meeting. In addition it was noted that the Joint Central and Eastern Berkshire Minerals and Waste Plan – authorisation for preferred option consultation be considered at Cabinet in May 2018.

CABINET MEMBERS' REPORTS

A) FINANCIAL UPDATE

The Lead Member for Finance presented the latest Financial Update report that sets out the Council's financial performance to date in 2017-18. The projected over spend was £543,000. An in-year mitigation exercise had been undertaken prior to September Cabinet and £1,290,000 of savings were identified. These savings continue to offset the pressures in all directorates.

A significant adjustment to the Council's net business rate income has been made by the Ministry of Housing, Communities and Local Government as detailed in paragraph 4.6. A £120,000 grant has been received from the Department for Transport for pothole repairs, further details in paragraph 4.13.

The Council remained in a strong financial position; with General Fund Reserves of £7,243,000 in excess of the £5,780,000 recommended minimum level set at Council in February 2017.

Cabinet were informed that an additional recommendation was proposed that allowed a new discount for Advantage Card tariff in the Magnet and Windsor Leisure Centre car parks following the required consultation period.

Members were informed that that a tariff had not been applied as there had been an existing £10 discount charge available to leisure centre user discounting parking charges. It was proposed to bring residents discounts to these car parks in line with the new policy approved when the 2018/19 budget was set.

The Lead Member for Culture and Communities informed that she supported the additional recommendation and felt it would encourage people to use the leisure centres.

The Deputy Lead Member for Finance informed that Cabinet had previously discussed the £678,000 Government support for businesses. Currently £476,971 had been awarded leaving £201,028 available, this was an updated figure from when the report was published. Each Councillor had been provided with a list of businesses in their ward who may be eligible to the support and the Council had also written to the businesses encouraging them to apply. There was one week left before the scheme closed and the money being returned to the Government.

Cabinet were informed that the Ministry of Housing, Communities and Local Government had revised the business rate tariffs that had reduced the budgeted amount the Council was expected to pay by £1,622,000. With the estimated change to the 2017/18 Levy and the S31 Grant the adjustments to the business rate income now stood at £2,021,000, with £500,000 being set aside for NNDR3 adjustment a total of £1,521,000 was to be transferred to the Capital Fund.

The Principal Member for Ascot Regeneration informed that he had contacted all the potentially eligible businesses in Ascot and was disappointed at the response. Two businesses had been awarded support one receiving £17,000 for this year and the other receiving £12,000 for this year and next year.

The Lead Member for Environmental Services asked how confident the Lead Member for Finance was that borrowing was being managed. Cabinet were informed that appendix D showed the Council's cash balances for the next 12 months. If the projected capital projects were all approved there would be £120,000,000 of debt, which included £50,000,000 of debt inherited from the last Liberal Democrat administration. Existing contracts were due to bring in £70,000,000 and this did not include revenue expected from the Maidenhead Golf.

The Leader of the opposition asked for further information on how far back the inherited debt went and was informed that this would be sent to her.

Resolved unanimously: That Cabinet:

- i) Notes the Council's projected outturn position for 2017-18 and mitigating actions to address service pressures.**
- ii) Notes the adjustments to 2017-18 business rate income following the release of revised data by the Valuation Office Agency. Details in paragraph 4.6.**
- iii) Approves a £120,000 Department for Transport funded capital budget for Pothole repairs. Details in paragraph 4.13.**

- iv) Approves the implementation of new discounted Advantage Card tariffs in the Magnet and Windsor Leisure Centre car parks, following the required period of consultation, as set out in Appendix H.

B) COMMUNITY WARDEN ENHANCEMENT

The Lead Member for Environmental Services introduced the report that sought support to expand the current Community Warden Team from 18 full time equivalent posts to 25. This reflected the current needs of the Borough to provide more capacity to address and respond to a range of Anti-Social Behaviours that was causing increased concerns to residents, businesses and visitors in our towns, car parks and open spaces. The proposal would reuse existing revenue funding rather than seeking new budget provision.

The Chairman said that there was anti-social behaviour in car parks in his ward and this proposal would help reduce this and support the work of Thames Valley Police.

The Opposition Leader informed that she supported the recommendations and the excellent work done by Community Wardens. Cabinet were asked what the new powers would be, would the new wardens be a special unit and if successful would the scheme be extended.

The Lead Member for Environmental Services replied that section 2.8 of the report showed the additional powers being able to issue fixed penalty notices for cycling on footpaths or in pedestrianised zones, graffiti, unauthorised busking, urination and defecation in public, vehicle compliance (taxis), substance misuse and drug taking.

Cabinet was informed that there was an issue of nitrous oxide misuse and work was being done with Thames Valley Police to address this and in Windsor concern had been raised about drugs being taken in the public conveniences along River Street. The new wardens would be used as a task force to help address these types of issues.

The Chairman said that if the new wardens were successful then consideration would be given to providing more resources.

The Leader of the Opposition said that she was pleased that the new wardens would act as a task force as this would allow existing wardens to go back into the communities they had been so well serving.

The Lead Member for Finance said that this was an important recommendation to make the borough a safe place to live, work and play. He reported that in Maidenhead there had been an increase in young people taking low grade drugs at a number of well-known locations. It was important to tackle these types of issues.

The Chairman asked when the new wardens would be active and was informed that it was expected to be June 2018 when accreditation had been received.

Resolved unanimously: that Cabinet notes the report, and:

- I. **Delegates authority to the Executive Director, together with the Lead Member for Environmental Services (including Parking & Flooding) to undertake the development of detailed plans and the required recruitment and appointment of a team of six additional Community Wardens and a Community Warden Lead.**

C) STANDARDS AND QUALITY OF EDUCATION - A REVIEW OF THE ACADEMIC YEAR 2016-17

The Lead Member for Maidenhead Regeneration and Maidenhead including School Improvement introduced the report that provided an update on progress being made against

the outcomes set by Cabinet in March 2017 and the performance of pupils for the academic year 2016 / 17.

Cabinet were informed that appendix C contained the detailed data and that he would encourage parents considering schools to read the report.

Overall performance of all pupils in academic year 2016-17 improved year on year resulting the royal borough being a top 20% local authority in all age groups. Ofsted judgements of schools in the Royal Borough had increased to 86% being Good or Outstanding, with one third Outstanding.

Cabinet were informed that section 2.5 of the report and chart 1 showed attainment benchmarked against the 150 education authorities in England. The high level of educational achievement of pupils attending schools within the Royal Borough continued with pupils once again achieving significantly above the national averages in Key Stages 1, 2 and 4. With regards to early year provision the Royal Borough were ranked 8th nationally.

With regards to Key Stage 4 Cabinet were informed that 50% of pupils achieved English and Maths GCSE at grade 5 or above compared to 42% nationally. For Key Stage 5 A Level performance remained strong with the Royal Borough being above the national average.

The attainment of disadvantaged pupils saw year on year improvements in almost all attainment measures, apart from reading at Key Stage 1, however the Royal Borough was still below national averages for this cohort and this remained a top priority focus area. Section 2.23 of the report showed plans to improve performance and learning from best practice. Disadvantaged children were spread across the school estate and not focused in one area as found in other parts of the country.

The Chairman thanked all schools in the Royal Borough for their excellent work and mentioned that about 10% of our students attended grammar schools outside the borough which was a significant proportion of talented pupils not being included in the statistics.

The Principal Member for Ascot Regeneration mentioned that with such high performance it would be expected that such a report would celebrate success, however it was pleasing to see that instead the report continued to focus on continued improvement and seeking excellence for our pupils.

The Lead Member for Finance informed that although reading at Key Stage 1 was down by 2% there had been a decline nationally by 1%.

The Director of Children's Services informed that work had been done to improve the Key Stage 1 results and this would be reflected in the performance of the current co-hort.

The Leader of the Opposition said that she would like to see monitoring of progress being made for SEND added to the report. She also mentioned that performance at Key Stages 1 and 2 in the Windsor three tier system was down when compared to areas with a two tier system and it would be good to get an understanding why this was happening. She noted that as progress across the board had improved there still remained an attainment gap for disadvantaged children.

The Director of Children's Services informed that the Children's Services Overview and Scrutiny Panel would be receiving a SEND update and that SEND progress could be added to future reports.

The Principal Member for Neighbourhood Planning and Ascot & Sunnings asked about the attainment gap between boys and girls and was informed that this data was found in the data pack but there had been improvements in narrowing the gap.

The Lead Member for Environmental Services asked why the level of exclusions had increased. Cabinet were informed that this trend mirrored the national picture and that the local authority had responded through the plan to adopt an Inclusion Charter. Support was provided to schools to try and keep pupils in schools rather than moving them into alternative provision where attainment dropped.

The Chairman congratulated school leaders and pupils.

Resolve unanimously: that cabinet:

i) Notes the report.

ii) Approves the priority outcomes in table 5 for academic year 2017-18. They are:

- **Increase the percentage of Good and Outstanding schools.**
- **Improve the local authority ranking of disadvantaged pupil attainment in the Early Years Foundation Stage.**
- **Improve the local authority ranking of disadvantaged pupil attainment in Key Stage 2.**
- **Increase the proportion of 16 and 17 year olds known to be participating in education, employment or training.**

iii) Request a report on validated attainment and progress data for academic year 2017-18 in March 2019.

iv) Approves the expenditure of £55,000 for 2018/19 and £45,000 for 2019/20 to continue to track the participation of 16 and 17 year olds through existing budgets.

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 8 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act.

The meeting, which began at 7.30 pm, finished at 9.40 pm

CHAIRMAN.....

DATE.....

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Public Document Pack

CABINET LOCAL AUTHORITY GOVERNORS APPOINTMENTS SUB COMMITTEE

THURSDAY, 5 APRIL 2018

PRESENT: Councillors Natasha Airey (Chairman), MJ Saunders and David Coppinger

Principal Member also in attendance: Councillor Christine Bateson

Officers: David Cook

APOLOGIES FOR ABSENCE

There were no apologies for absence received.

DECLARATIONS OF INTEREST

There were no declarations of interest received.

MINUTES

RESOLVED UNANIMOUSLY: That the Part I minutes of the meeting held on 18 January 2018 were approved.

APPOINTMENT OF LOCAL AUTHORITY REPRESENTATIVES TO GOVERNING BODIES OF SCHOOLS IN THE ROYAL BOROUGH

The Sub Committee considered the latest list of vacancies and reappointments for LA representatives to Governing Bodies of Schools in the Royal Borough, as detailed in section 2 of the report.

RESOLVED UNANIMOUSLY: That:

- i. Louise Elstone be recommended for reappointment to Courthouse Junior School.

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

The meeting, which began at 4.45 pm, finished at 4.55 pm

CHAIRMAN.....

DATE.....

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Agenda Item 5

CABINET

FORWARD PLAN - CHANGES MADE SINCE LAST PUBLISHED:

ITEM	ORIGINAL CABINET DATE	NEW CABINET DATE	REASON FOR CHANGE
Maidenhead Golf Course Procurement	Cabinet Regeneration Sub Committee 24/04/18	Cabinet 26/04/18	Moved to Cabinet
Community Land Trust	Cabinet Regeneration Sub Committee 24/04/18	Item Removed	Cabinet decision not required
Home to School Transport - Post 16 Policy (Annual)	Cabinet 26/04/18	Item Removed	Cabinet decision not required
Gypsy and Traveller Accommodation Assessment	Cabinet 26/04/18	Item Removed	Cabinet decision not required
Highways & Transport Works Programmes 2018/19	n/a	Cabinet 24/05/18	New Item
RBWM Property Company – Business Plan	Cabinet Regeneration Sub Committee 19/03/18	Cabinet 24/05/18 or June Cabinet.	To allow relevant governance processes
Eton and Eton Wick Neighbourhood Plan	n/a	Cabinet 24/05/18	New Item
Commissioning of Sexual Health Services from March 2019	n/a	Cabinet 24/05/18	New Item
Petition for Crossing at Eton End School, Eton Road, Datchet	n/a	Cabinet 24/05/18	New Item
Annual Performance Review – Optalis	Cabinet 24/05/18	Item Removed	Incorporated into performance report
Annual Performance Review – AfC	Cabinet 24/05/18	Item Removed	Incorporated into performance report
The Oaks Leisure Centre	Cabinet 24/05/18	Item Removed	To allow further work
Infrastructure Funding (Including CIL)	n/a	Cabinet June 2018	New Item
Performance Management Framework Q3 & 4	Cabinet 24/05/18	Cabinet June 2018	To be incorporated into a full Annual Report
Property Company Quarterly Update	Cabinet Regeneration Sub Committee 24/04/18	Cabinet – June 2018	To allow further work

FORWARD PLAN OF CABINET DECISIONS

NB: The Cabinet is comprised of the following Members: Councillors Dudley (Leader of the Council and Chairman of Cabinet, incl. Housing), Coppinger (Deputy Chairman of Cabinet, Planning and Health, including Sustainability), Bicknell (Deputy Leader of the Council and Highways, Transport & Windsor), N Airey (Children's Services), Saunders (Finance), S Rayner (Culture & Communities incl. Resident and Business Services), Rankin (Economic Development, Property, Communications and Deputy Finance), D. Evans (Maidenhead Regeneration and Maidenhead), Carroll (Adult Social Care and Public) Grey (Environmental Services incl. Parking & Flooding), Also in attendance (non-Executive): Councillors Bateson (Principal Member Neighbourhood Planning, Ascot & the Sunnings), Targowska (Principal Member HR, Legal & IT), Hilton (Principal Member Ascot Regeneration), McWilliams (Principal Member Housing).

The Council is comprised of all the elected Members

All enquiries, including representations, about any of the items listed below should be made in the first instance to Democratic Services, Town Hall, St Ives Road, Maidenhead. Tel (01628) 796560. Email: democratic.services@rbwm.gov.uk

*NB Item may be deferred for further work – Items are placed on the Forward Plan for the earliest expected decision date. As an item progresses through the decision making cycle there may be instances where more work is required and thus the decision date may change

FORWARD PLAN

ITEM	Private Meeting - contains exempt/confidential information? See categories below.	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
16									
1. Appointment of Local Authority Governors	Part exempt - 1	To consider the appointment of LA Governor Representatives to Governing Bodies of Schools in the Borough	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Alison Alexander	Consultation with relevant schools and governing bodies	N/A	Cabinet Local Authority Governor's Appointments Sub Committee 24 May 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
17 1. Joint Central and Eastern Berkshire Minerals and Waste Plan – authorisation for preferred option consultation	Open -	The council is working with partner authorities to prepare a minerals and waste plan. The draft plan is now at a stage where the options for meeting the objectives set out previously have been evaluated and sites identified to meet the need for mineral extraction and waste management and treatment. The draft plan sets out the preferred options following this process. Authorisation will be sought in order to commence formal consultation on these preferred options.	Yes	Lead Member for Planning and Health (including Sustainability) (Councillor David Coppinger)	Russell O'Keefe	Consultation on issues and options under regulation 18 of the Town and Country Planning (local plan) regulations 2012 will follow	Planning & Housing Overview & Scrutiny Panel TBC	Cabinet 24 May 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
18 2. Highways & Transport Works Programmes 2018/19	Open -	Further to approval of the Capital Programme by Cabinet in February 2018, the report will include the lists of individual schemes to be implemented within each approved programme of works. For example: road resurfacing, traffic management, bridge schemes, cycling infrastructure.	Yes	Lead Member for Highways, Transport and Windsor (Councillor Phillip Bicknell)	Hilary Hall	Internal Process	Highways, Transport and Environment Overview and Scrutiny Panel 17 May 2018	Cabinet 24 May 2018	
3. Eton and Eton Wick Neighbourhood Plan	Open -	Following agreement with the Steering Group on the changes to the Neighbourhood Plan proposed by the examiner, Cabinet approval is required to take the Plan to Referendum.	Yes	Principal Member for Neighbourhood Planning and Ascot & The Sunnings (Councillor Christine Bateson)	Russell O'Keefe	Internal Process	Planning & Housing Overview & Scrutiny Panel TBC	Cabinet 24 May 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
4. Windsor Middle School Expansion	Fully exempt - 4	Report on the outcome of public consultation and feasibility works on the proposed expansion of St Peter's CE Middle School.	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Public consultation	Children's Services Overview and Scrutiny Panel TBC	Cabinet 24 May 2018	
19 5. RBWM Property Company Ltd – Business Plan	Fully exempt - 3	Annual update of five year Business Plan.	Yes	Lead Member for Economic Development, Property, Communications and Deputy Finance (Councillor Jack Rankin)	Russell O'Keefe	Internal	Corporate Services Overview and Scrutiny Panel 15 May 2018	Cabinet 24 May 2018*	
6. Schools Catering Contract	Open -	After completion of a procurement exercise, the report will be requesting to award the contract for 3+2 based on the recommendation from the evaluation panel.	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel TBC	Cabinet 24 May 2018	
7. Financial Update	Open -	Latest financial update	Yes	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel 15 May 2018	Cabinet 24 May 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
8. SEND Action Plan Progress	Open -	A report of progress towards the multi-agency actions agreed following the Ofsted and Care Quality Commission inspection of the areas services for children with additional needs in July 2017.	No	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Multi agency steering group including the Parent and Carer forum.	Children's Services Overview and Scrutiny Panel TBC	Cabinet 24 May 2018	
No Petition for Crossing and Safety Measures at Eton End School, Eton Road, Datchet	Open -	To consider and respond to the petition.	No	Lead Member for Highways, Transport and Windsor (Councillor Phillip Bicknell)	Andy Jeffs	Internal process	Highways, Transport and Environment Overview and Scrutiny Panel 17 May 2018	Cabinet 24 May 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
21 10. Commissioning of Sexual Health Services from March 2019	Open -	Permission is sought to re-tender mandatory Sexual Health services on behalf of the Royal Borough of Windsor & Maidenhead to start from 1st April 2019. Also, as this is a niche market with few providers, as a failsafe, an extension to the current contract is requested for three months until June 2019, to allow for extended negotiations if deemed necessary.	Yes	Lead Member for Adult Social Care and Public Health (Councillor Stuart Carroll)	Hilary Hall	Internal Process	Adult Services and Health Overview and Scrutiny Panel 17 May 2018	Cabinet 24 May 2018	
1. Appointment to Outside and Associated Bodies (including annual report from representatives)	Open -	To make appointments of Council representatives on Outside and Associated Bodies	Yes	Chairman of Cabinet (Councillor Simon Dudley)	Alison Alexander	Internal Process	Corporate Services Overview and Scrutiny Panel TBC	Cabinet 28 June 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
2. Property Company Quarterly Update	Fully exempt - 3	Quarterly update on the activities of RBWM Property Co,	No	Lead Member for Economic Development, Property, Communications and Deputy Finance (Councillor Jack Rankin)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel TBC	Cabinet June 2018	
3. Council Performance Management Framework	Open -	Report detailing performance of the Council against the corporate scorecard for quarter 3 and 4 2017/18.	Yes	Councillor Ross McWilliams, Chairman of Cabinet (Councillor Simon Dudley)	Hilary Hall	Internal Process	Corporate Services Overview and Scrutiny Panel TBC	Cabinet June 2018	
4. Financial Update	Open -	Latest financial update	Yes	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal Process	Corporate Services Overview and Scrutiny Panel TBC	Cabinet June 2018	
5. Infrastructure Funding (to include CIL)	Open -	Governance arrangements for future funding of infrastructure through CIL and the Capital Programme	Yes	Lead Member for Planning and Health (including Sustainability) (Councillor David Coppinger)	Russell O'Keefe	Internal process	Planning & Housing Overview & Scrutiny Panel TBC	Cabinet June 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
1. Appointment of Local Authority Governors	Part exempt - 1	To consider the appointment of LA Governor Representatives to Governing Bodies of Schools in the Borough	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Karen Shepherd	Consultation with relevant and governing bodies	Children's Services Overview and Scrutiny Panel TBC	Cabinet Local Authority Governor's Appointments Subcommittee July 2018	
1. Financial Update 23	Open -	Latest financial updatereob	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel TBC	Cabinet July 2018	
1. Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel TBC	Cabinet Aug 2018	

N.B. All documents to be used by the decision maker to be listed in the report to Cabinet

ITEM	Private Meeting - contains exempt/confidential information? See categories below	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings.	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	<p>Information which reveals that the authority proposes</p> <p>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</p> <p>(b) to make an order or direction under any enactment.</p>
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Report Title:	Weekly Waste Collection Contract-Authority to Commence Procurement
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Grey, Lead Member for Environmental Services (including Parking and Flooding)
Meeting and Date:	Cabinet - 26 April 2018
Responsible Officer(s):	Alison Alexander, Managing Director
Wards affected:	All

REPORT SUMMARY

- 1 The current waste and recycling collection contract, held by Veolia, ends in March 2019. The Royal Borough is committed to maintaining and delivering a high quality, weekly waste collection service and this paper seeks approval to commence procurement. The contract includes allied services: management of the transfer station; management of the Household Waste and Recycling Centre; marketing of recyclable materials; provision of new bins and cleansing of bring sites. In addition, the new contract will include a recycling incentive scheme. Resident satisfaction with waste collection service is currently over 90%.
- 2 The recycling markets are currently very volatile due to changes in the global recycling market so this paper also seeks permission for a short extension of up to nine months to the current Veolia contract to allow the uncertainty in future recycling markets to reduce, allowing a more competitive price to be gained for the contract.
- 3 Additionally, the current recycling incentive scheme contract, held by Greenredeem ends in June 2018. This report provides details of an extension to this contract, providing a 40% saving on the cost of the current scheme, while incentivising residents to increase recycling and reduce the amount they are throwing away.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet notes the report and:

- i) **Delegates authority to the Managing Director, and Lead Member for Environmental Services (including Parking and Flooding), to commence procurement of a new weekly waste and recycling collection service, along with allied services: management of the transfer station; management of the Household Waste and Recycling Centre; marketing of recyclable materials; provision of new bins and cleansing of bring sites. In addition, the new contract will include a recycling incentive scheme.**
- ii) **Approves an extension of up to nine months to the current Veolia contract to allow current market uncertainty in recycling material prices to settle and delegates authority to agree the details of this extension to the Managing Director in consultation with the Lead Member for Environmental Services (including Parking and Flooding).**

iii) Approves an extension to the Greenredeem recycling incentive scheme contract so that this becomes coterminous with the current waste and recycling collection contract.

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

Waste and recycling contract

- 2.1 The current waste and recycling collection contract, held by Veolia, ends in March 2019. The Royal Borough is committed to maintaining and delivering a high quality, weekly waste collection service and this paper seeks approval to commence procurement for this service. The contract also includes allied services: management of the transfer station; management of the Household Waste and Recycling Centre; marketing of recyclable materials; provision of new bins and cleansing of bring sites. In addition, the new contract will include a recycling incentive scheme.
- 2.2 Residents will not see any change to the service that they are offered and their rubbish and recycling will be collected at the same frequency as they are now. 76% of councils do not provide a weekly waste collection service.
- 2.3 A supplier engagement event was held in September 2017 where a range of questions were asked of suppliers to gauge the appetite of the market for this contract. There is considerable interest in the contract; however, there are some details in the current contract that are not palatable to suppliers in the market now.
- 2.4 The current contract for waste and recycling collections includes the sale of recyclable materials. The Veolia contract includes a small rebate for the value of the recyclable material collected by them.
- 2.5 Suppliers have told us that this type of contract, where the contractor takes all risk on fluctuations in the value of recyclable material, is no longer available in the current market, so a shared risk and reward approach will be taken where the Royal Borough shares the risk on fluctuations in the market price of recyclables with the successful contractor.
- 2.6 The recycling markets are currently extremely volatile following recent market changes, particularly changes to the global recycling markets following Chinese restrictions on imports of recyclable materials that started in January 2018.
- 2.7 It is, therefore, proposed that a short term extension to the current contract is agreed to allow the market uncertainty to reduce to limit the risks on the long term contract to be procured. Discussions are underway with the current contractor, Veolia, to agree an extension of a maximum of nine months.
- 2.8 This will also allow time for a full mobilisation period, including the launch of a new reward scheme through the Greenredeem recycling incentive scheme.

Greenredeem recycling incentive scheme

- 2.9 The Greenredeem recycling incentive scheme currently ends on 30 June 2018. However, there is an option to extend this contract. Discussions have been undertaken with Greenredeem about how an extension can be provided which improves the scheme, while also providing a reduction in cost.

- 2.10 The current scheme is based on the weight of individual recycling bins. The scheme is weight based, with each recycling bin holding a chip. This chip connects the bin to the property. The chip is scanned and the bin weighed at each collection and the amount of recycling collected is converted into points. Residents can also earn points on the Greenredeem website by taking part in quizzes, watching films about green topics and pledging to make a behavioural change, such as pledging to give zero waste gifts at Christmas.
- 2.11 59.08% of households are currently registered with Greenredeem to earn rewards for recycling, with 37,961 Greenredeem members in the Royal Borough. From October to December 2017 16.1 million points were earned by Greenredeem members and 6.6 million points spent on 5,404 rewards and 2,506 donations to charities and schools.
- 2.12 The proposed new scheme will be a community based scheme where residents will receive points each week for recycling, when they pledge that they have recycled, and will also receive bonus points based on the weight of recycling in their area.
- 2.13 In addition the new scheme will incentivise residents to reduce the amount they throw away by providing residents with points based on the amount of rubbish being thrown away in their community.
- 2.14 Residents will still be able to use their points to redeem against rewards such as money off in local shops, restaurants and leisure facilities; donating points to local schools and community groups and using them to take part in prize draws. Residents will also still be able to earn points through “learn and earn” activities on the Greenredeem website.
- 2.15 The scheme will be relaunched with information sent to current Greenredeem members and a full communications plan in place to let residents know about the incentive scheme, how they can earn points and how they can be redeemed.
- 2.16 The extension will provide a 40% reduction on the cost of the current Greenredeem scheme.
- 2.17 The extension to the Greenredeem scheme will make the end of the contract coterminous with the current waste and recycling collection contract. It can be extended further to remain coterminous with the waste and recycling contract should that be extended.
- 2.18 Provision will then be included in the waste and recycling contract to provide a community based recycling incentive scheme so that residents can continue to be rewarded for recycling and reducing the amount they throw away.
- 2.19 Industry experts have been commissioned to provide specialist advice and market intelligence and will work alongside the Royal Borough’s commissioners and procurement team to secure a high quality new contract.

Table 1: Options

Option	Comments
Do nothing. Not the recommended option.	This is not possible as the current waste and recycling contract is coming to an end, and there are no further options for formal extensions.
Procure new weekly waste and	This is required as the current contract

Option	Comments
recycling contract for March 2019. Not the recommended option.	is coming to an end, however there is significant financial uncertainty in the current market, which may influence the cost of the contract unduly if procured immediately.
Procure new weekly waste and recycling contract following an extension of no more than nine months to the current contract with Veolia and extend the Greenredeem contract to be coterminous with the Veolia contract. This is the recommended option.	This would allow the current market volatility time to reduce and would reduce risk on current high material prices being included in the long term contract.

3 KEY IMPLICATIONS

- 3.1 A new waste and recycling contract will be procured which maintains the current weekly waste and recycling collection schedule.
- 3.2 The contract will be for the period of eight years, with the option for an extension of eight years. The existing contract was a seven year contract with a seven year extension period. However, contracts currently being procured tend to be for a longer period as waste collection vehicles are now longer lasting as they do not visit landfill sites.
- 3.3 The contract will be tendered with two options regarding the supply of vehicles for the contract, one option where the contractor supplies and maintains the vehicles and one option where the Borough provides the capital for the purchase of the vehicles, which are then maintained by the supplier. The second option gives the contract a lower risk profile and may therefore command a more competitive price and the Borough will be able to provide capital at a lower rate than the contractor, providing a saving on this element of the contract.

Table 2: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Waste and recycling collection contract in place	Contract starts after 1 January 2020	Contract starts 1 January 2020	Contract starts 1 September 2019	Contract starts 1 July 2019	1 April 2019 or up to nine months after that date depending on contract extension
Current Waste & Recycling collection contract extension in place	Contract extension in place after 1 June 2018	Contract extension in place 1 June 2018	Contract extension in place mid-May 2018	Contract extension in place 1 May 2018	1 June 2018
Improved incentive	Extension in place	Extension in place 1	Extension in place 1	Extension in place 1 May	1 July 2018

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
recycling scheme in place	after 1 July 2018	July 2018	June 2018	2018	

- 3.4 A new recycling and waste reduction incentive scheme will be launched as the extension to the Greenredeem contract. This will replace the current individual weight based recycling incentive scheme with a community weight based recycling and waste reduction scheme, commencing on 1 July 2018.

4 FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 It is likely that the cost of the new waste and recycling collection contract will be more than is currently paid for the service due to the competitive market place and changes in recycling costs.
- 4.2 With the current climate there is a high degree of uncertainty around future costs.
- 4.3 The recycling markets are currently very volatile and the risk of procuring a contract at this time will be reduced by extending the length of the current Veolia contract.
- 4.4 The risk of the current market volatility being priced into the contract for the full length will also be mitigated by having measures in the contract to share the risk of the changing prices available in the market for the sale or treatment of recyclable materials and to also share the reward of any positive changes.
- 4.5 There is a possible saving on the contract by the Royal Borough providing the capital for the purchase of waste and recycling collection vehicles - this will be included as part of the procurement so that an informed decision can be made as to whether to fund the capital purchase of vehicles or not.
- 4.6 There will be up to a 40% saving from the extension to the Greenredeem recycling incentive scheme, which will be used to partly fund additional community wardens, as agreed in March 2018 Cabinet. .

5 LEGAL IMPLICATIONS

- 5.1 The procurement will be undertaken following the Public Contracts Regulations 2015 ("PCR 2015").
- 5.2 The current waste and recycling collection contract does not provide a viable option for further extension. Therefore, any extension of the current contract will be deemed to be an award of a new contract on the current terms and conditions. There is a risk of a procurement challenge, especially as the waste market is known to be litigious. However, it is likely that the fact that the Council will be commencing a full PCR 2015 compliant tender exercise will mitigate the risk of a challenge. The risk of challenge will be increased for a longer extension period and reduced for a shorter extension period.

6 RISK MANAGEMENT

- 6.1 There is a high risk that the waste and recycling collection contract will cost more than the current contract due to changes in the market. This increased cost will need to be considered in financial planning.
- 6.2 This will be reduced by extending the current Veolia contract under waiver to allow the current volatility in recycling markets to reduce.

7 POTENTIAL IMPACTS

- 7.1 There will be potential TUPE implications if an alternative supplier is successfully awarded the contract.

8 CONSULTATION

- 8.1 The report will be circulated electronically and considered by Highways, Transport & Environment Overview & Scrutiny Panel and comments will be reported to Cabinet.

9 TIMETABLE FOR IMPLEMENTATION

- 9.1 To show the stages and deadlines for implementing the recommendations.

Table 3: Implementation timetable

Date	Details
30 June 2018	Commence procurement of weekly waste and recycling collection contract, OJEU notice published.
1 July 2018	New community based recycling incentive scheme commences.
1 June 2018	Contract extension under waiver agreed with Veolia, with the final decision delegated to the Managing Director and Cabinet Member for Environment, Parking and Flooding and Managing Director
22 November 2018	Cabinet report – contract award
December 2018 – June 2019	Contract mobilisation
1 July 2019	Earliest date for new contract commencing

- 9.2 Implementation date if not called in: Immediately.

10 APPENDICES

None.

11 BACKGROUND DOCUMENTS

None.

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date issued for comment	Date returned with comments
Cllr Grey	Lead Member for Environmental Services, (including Parking and Flooding)	03-04-18	03-04-18 16-04-18
Alison Alexander	Managing Director	03-04-18	17-04-18
Russell O'Keefe	Executive Director	03-04-18	
Andy Jeffs	Executive Director	29-03-18	03-04-18
Rob Stubbs	Section 151 Officer	03-04-18	03-04-18
Nikki Craig	Head of HR and Corporate Projects	03-04-18	03-04-18
Louisa Dean	Communications	03-04-18	03-04-18
Hilary Hall	Deputy Director Strategy and Commissioning	03-04-18	03-04-18 17-04-18
Elaine Browne	Legal (SLS)	03-04-18	03-04-18
Lyn Hitchinson	Procurement	23-03-18	28-03-18

REPORT HISTORY

Decision type:	Urgency item?	To Follow item?
Key decision. Date added to forward plan:22/2/18	No	No
Report Author: Naomi Markham, Waste Strategy Manager, 01628 682972		

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Report Title:	Financial Update
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Cabinet – 26 April 2018
Responsible Officer(s):	Russell O’Keefe, Executive Director, Rob Stubbs, Deputy Director and Head of Finance.
Wards affected:	All

REPORT SUMMARY

1. This report sets out the Council’s financial performance to date in 2017-18. The projected over spend is £520,000, see Appendix A, summarised in section 4.
2. An in-year mitigation exercise was undertaken prior to September Cabinet and £1,290,000 of savings were identified. These savings continue to offset the pressures in all directorates.
3. The Council remains in a strong financial position; with General Fund Reserves of £7,255,000 (8.21% of budget) in excess of the £5,780,000 (6.54% of budget) recommended minimum level set at Council in February 2017.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet:

- i) **Notes the Council’s projected outturn position for 2017-18 and mitigating actions to address service pressures.**
- ii) **Approves a £250,000 transfer from the budget for Borough Parking Provision to the budget for Braywick Leisure Centre as detailed in paragraph 4.20.**
- iii) **Approves the implementation of new discounted Advantage Card tariffs in the Magnet and Windsor Leisure Centre car parks, following the required period of consultation. Further details in paragraph 4.16 and appendix H.**

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 Cabinet are required to note the council’s financial position and approve the capital transfer to Bray wick Leisure Centre.

3 KEY IMPLICATIONS

- 3.1 The Council is projecting a General Fund Reserve of £7,255,000. The 2017-18 budget report recommended a minimal reserve level of £5,780,000 to cover known risks for 18 months.

Table 1: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
General Fund Reserves Achieved	<£5,800,000	£5,800,000 to £6,000,000	£6,000,001 to £6,500,000	> £6,500,000	31 May 2018

4 FINANCIAL DETAILS / VALUE FOR MONEY

Managing Director's Directorate

- 4.1 The Managing Director reports a projected outturn figure for 2017-18 of £62,713,000 against a net controllable budget of £62,786,000, showing an underspend of £73,000. The position has worsened by £20,000 since last month.
- 4.2 The movements are pressures in Facilities of £75,000 arising from employee sickness cover and agency fees, £10,000 in Guildhall events due to a reduction in the number of weddings being booked at the venue and increased salary costs for the Communication unit of £40,000. Savings of £36,000 have been identified in Joint arrangements, £20,000 in Centralised stationery and employee savings of £49,000 as a result of vacancies in the Strategy and Performance and Procurement units.

Dedicated schools grant

- 4.3 There is a net in year deficit of £737,000 relating to the dedicated schools grant funded services. This deficit is charged to the dedicated schools grant for 2018-19 and so an income of £737,000 is included in Appendix A within grant income.
- 4.4 In the Finance Update for March Cabinet there was a reported dedicated school deficit of £1,023,000. This reduction of £286,000 consists of:
- Implementation of a more collaborative and inclusive approach within schools to retain pupils with special educational needs rather than seeking high cost alternative provision £228,000.
 - Underspend of £58,000 within the growth fund which had previously been reported as fully committed.
- 4.5 The 2017-18 deficit of £737,000 will be a pressure on the dedicated schools grant which already has a deficit of £752,000. The revised deficit will be £1,489,000. This deficit represents 2.4% of the dedicated schools grant budget and is in line the national picture, with deficit positions in many local authorities driven by the increasing costs of meeting the needs of children with additional needs.
- 4.6 The Schools Forum authorised the March 2017 deficit of £752,000 along with a three year recovery plan April 2017 to March 2020. Year 1 of the plan has not delivered at the expected level. A revised strengthened plan, covering SEND, has been agreed. Schools Forum has allocated £416,000 of the 2018-19 schools block budget to support the SEND plan. The deficit of £1,489,000 will remain a charge to the dedicated schools grant.

Communities Directorate

- 4.7 The Executive Director reports a slightly improved overspend projection of £808,000 on the Communities directorate's 2017-18 approved estimate of £14,787,000. This is a £9,000 improvement over last month's position.
- 4.8 In Revenues & Benefits, the estimated pressure on Benefit subsidy has increased from £200,000 to £460,000, part mitigated by improvements in other parts of that service, to give a net movement of £143,000 to £863,000. Improved positions are now reported in other services in the directorate, resulting in the small overall net improvement. These are Parks & Countryside - £64,000; Libraries and Resident Services - £73,000; and Licencing & Enforcement teams - £15,000. These underspends are due to vacancies and the release of service provisions.

Place Directorate

- 4.9 The Executive Director reports an increased underspend of £116,000 on the Place directorate's 2017-18 approved estimate of £2,951,000. The improvement of £34,000 since last month comes from £50,000 increased development control income in Planning, offset by a net pressure increase of £16,000 in Property Services.

Revenue budget movement

- 4.10 Revenue budget movements this month are set out in table 2, and the full year movement is detailed in Appendix C.

Table 2: Revenue budget movement

Service expenditure budget reported to February	£80,527,000
Electoral Services Officer	£11,000
Severance	£30,000
Reversal of duplicate severance budget from prior month	(£44,000)
Service expenditure budget this month	£80,524,000

Cash balances projection

- 4.11 Throughout the year the council's cash balances have been revised, Appendix D sets out the Borough's cash balance which is based on the assumptions contained in the 2017-18 budget report.

Table 3: New borrowing reconciliation

Potential new borrowing as reported to Cabinet in February 2017	£72,999,000
New Projects Approved in 2017-18	£6,695,000
Reprofile projects approved in 2017-18 and prior years	(£27,394,000)
Reprofile projects forecast in 2017-18	(£45,490,000)
Increase (Decrease) projects approved in 2017-18 and prior years or forecast in 2017-18	£4,216,000
Remove deduction of capital funded from revenue*	£2,191,000
Current estimate of potential new borrowing	£13,217,000

* An amount charged to revenue each year to part fund capital expenditure ceased in 2017-18. However, the amount due to be charged in 2017-18 continued to be deducted from the forecast borrowing requirement and is being added back above.

- 4.12 The projected borrowing estimate of £13,217,000 has reduced by £8,105,000 since last month due to year end slippage.

Provision for Redundancy

- 4.13 In May 2017 the provision for redundancy in 2017-18 was set at £389,000 based on the known redundancies at that time. The provision has been used throughout the year including the two allocations this month which net to a £14,000 increase. (Table 2). To date redundancy costs of £481,000 have been incurred which is £92,000 more than anticipated at the start of the year.
- 4.14 It is now estimated that a provision of £533,000 is required to cover the known redundancies in 2018-19 as advised by HR. An increase to the provision of £625,000 (£533,000 plus £92,000) has therefore been included in the Finance Update.
- 4.15 As in previous years the provision has been funded from the capital fund, which is used for short term capital funding and redundancy costs. The balance on the Capital Fund is reflected in Appendix A.

Leisure Centre Parking Tariffs

- 4.16 The Magnet and Windsor leisure centre car parks currently have no Advantage Card tariffs. This is due to there being a £10 charge to park for three months scheme being in place for members of these leisure centres.
- 4.17 Should residents who are not members of the leisure centres park in these car parks, and have an Advantage Card, they will not be able to receive a discounted tariff.
- 4.18 The car park payment machinery in the two leisure centre car parks is able to take Advantage Cards, so it is proposed that new discounted Advantage Card tariffs are now introduced at the earliest opportunity.

Capital programme

- 4.19 The approved 2017-18 capital estimate is £82,307,000, see table 4. The outturn for the financial year is £40,596,000. Further information on key capital schemes has been provided in appendices E - G.

Table 4: Capital outturn

	Exp	Inc	Net
Approved estimate	£82,307,000	(£30,636,000)	£51,671,000
Variiances identified	(£825,000)	£312,000	(£513,000)
Slippage to 2018-19	(£40,886,000)	£13,492,000	(£27,394,000)
Projected Outturn 2017-18	£40,596,000	(£16,832,000)	£23,764,000

Table 5: Capital programme status

	Report Cabinet March 2018
Number of schemes in programme	312
Yet to Start	6%
In Progress	32%
Completed	35%
Ongoing Programmes e.g. Disabled Facilities Grant	27%
Devolved Formula Capital Grant schemes budgets devolved to schools	0%

Capital Budget transfer

- 4.20 Approval is recommended for a £250,000 transfer from the Borough Parking budget to the Braywick Leisure Centre budget to enable the early provision of 200 parking places in October 2018.

Business rates

- 4.21 Business rate income at the end of March was 98.8% against an annual collection target of 98.8%.
- 4.22 With regards to the three new types of business rate relief announced by the Chancellor in the spring budget, the council has undertaken a range of activities, see points 4.23 – 4.25.
- 4.23 **New Business Rate Relief for Pubs:** Eighty nine public houses that fit within the guidelines provided by DCLG were identified. An application form was designed and issued on 21 July 2017, inviting pubs to confirm their eligibility for this assistance i.e. essentially that they are not disqualified on the grounds of State Aid. As at the end of March 2018, fifty six applications have been received. Those eligible will receive a flat £1,000 relief against their current year bill.
- 4.24 **Supporting Small Businesses:** Thirty four potential ratepayers have been identified and were issued with an application on 5 December 2017. As at 31 March 2018 twelve applications had been returned and £12,844 of relief awarded.
- 4.25 **New Discretionary Relief Scheme:** Eight hundred and seventy potential ratepayers were identified and issued with a claim form in August 2017. 48 applications were returned and sums awarded. The remaining businesses received a maximum award of £310. This enabled relief of £658,396 to be awarded by 31 March 2018.

5 LEGAL IMPLICATIONS

- 5.1 In producing and reviewing this report the Council is meeting its legal obligations to monitor its financial position.

6 RISK MANAGEMENT

Table 6: Impact of risk and mitigation

Risks	Uncontrolled Risk	Controls	Controlled Risk
None			

7 POTENTIAL IMPACTS

- 7.1 None.

8 CONSULTATION

8.1 Overview & Scrutiny meetings are scheduled prior to this Cabinet. Any comments from those meetings will be reported verbally to Cabinet.

9 TIMETABLE FOR IMPLEMENTATION

9.1 Implementation date if not called in: Immediately.

10 APPENDICES

10.1 There are seven appendices attached to this report:

- Appendix A Revenue budget summary
- Appendix B Development fund analysis
- Appendix C Revenue movement statement
- Appendix D Cash flow projection
- Appendix E Capital budget summary
- Appendix F Capital variances
- Appendix G Key capital scheme performance
- Appendix H Proposed Leisure centre parking tariffs

11 BACKGROUND DOCUMENTS

11.1 Background documents relating to this report are detailed below.

- Budget Report to Cabinet February 2017.

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr Rankin	Deputy Lead Member for Finance	23/3/18	
Alison Alexander	Managing Director	20/3/18	21/3/18
Russell O'Keefe	Executive Director	20/3/18	
Andy Jeffs	Executive Director	20/3/18	21/3/18

REPORT HISTORY

Decision type: For information	Urgency item? No
Report Author: Rob Stubbs, Deputy Director and Head of Finance, 01628 796222	

Revenue Monitoring Statement 2017/18 for April 2018 Cabinet

SUMMARY	2017/18		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Management	292	495	1
Communications	294	432	110
Human Resources	1,443	1,244	0
Law & Governance	2,363	2,384	(16)
Commissioning & Support	5,976	3,386	(153)
Children's Services - AfC Contract	0	14,038	1,340
Children's Services - pre AfC Contract	15,532	3,897	385
Dedicated Schools Grant - Spend	63,413	62,035	737
Adult Social Care - Optalis Contract	0	29,040	0
Adult Social Care - Spend	23,601	12,639	(26)
Adult Social Care - Income	8,152	(8,111)	(658)
Better Care Fund	9,305	11,594	0
Public Health	4,910	4,908	0
Housing	1,107	1,052	1,052
Grant Income	(76,396)	(77,303)	(1,789)
Budget Extracted in Year	0	1,056	(1,056)
Total Managing Director's Directorate	59,992	62,786	(73)
Executive Director of Communities	184	232	0
Revenues & Benefits	370	261	863
Commissioning - Communities	9,702	9,909	89
Communities, Enforcement & Partnerships	881	834	(33)
Library & Resident Services	3,459	3,463	(23)
Budget Extracted in Year	0	88	(88)
Total Communities Directorate	14,596	14,787	808
Executive Director of Place	153	301	(55)
Planning Service	1,471	1,435	0
Property Service	(1,805)	(2,104)	195
Finance	2,149	1,579	(110)
ICT	2,199	1,594	0
Budget Extracted in Year	0	146	(146)
Total Place Directorate	4,167	2,951	(116)
TOTAL EXPENDITURE	78,755	80,524	619

Revenue Monitoring Statement 2017/18 for April 2018 Cabinet

SUMMARY	2017/18		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Total Service Expenditure	78,755	80,524	619
Contribution to / (from) Development Fund	2,255	(1,004)	0
Pensions deficit recovery	2,415	2,415	0
Pay reward	500	0	0
Transfer from Provision for Redundancy	0	(481)	0
Transfer to Provision for Redundancy		625	0
Apprentice Levy	280	99	(99)
Environment Agency levy	153	153	0
Variance on income from Trading Companies		143	0
Variance on Education Services Grant		(109)	0
Variance on Business Rates income		(1,522)	0
Transfer to / (from) Capital Fund		897	0
Capital Financing inc Interest Receipts	5,069	5,127	0
	<u>5,069</u>	<u>5,127</u>	<u>0</u>
NET REQUIREMENTS	89,427	86,867	520
Less - Special Expenses	(1,009)	(1,009)	0
Transfer to / (from) balances	0	2,560	(520)
	<u>0</u>	<u>2,560</u>	<u>(520)</u>
GROSS COUNCIL TAX REQUIREMENT	88,418	88,418	0
	<u>88,418</u>	<u>88,418</u>	<u>0</u>
General Fund			
Opening Balance	5,291	5,215	7,775
Transfers to / (from) balances	0	2,560	(520)
	<u>0</u>	<u>2,560</u>	<u>(520)</u>
	<u>5,291</u>	<u>7,775</u>	<u>7,255</u>
NOTE Service variances that are negative represent an underspend, positive represents an overspend.			

Memorandum Item	Development Fund	Capital Fund
	£000	£000
Current balances		
Opening Balance	1,004	2,027
Transfer (to) / from other reserves		440
Transfer from General Fund - sweep		
Transfer (to) / from General Fund - other initiatives	2,167	(394)
Final transfer to the General Fund	(3,171)	
	<u>0</u>	<u>2,073</u>

Corporate Development Fund £000
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Balance B/F from 2016/17		1,004
Transacted amounts in 2017/18		
To/From Capital Fund		0
To/From General Fund		
Transition Grant (2017/18 budget - February 2017 Council)	1,263	
Contribution from the General Fund (2017/18 budget - February 2017 Council)	1,109	
Restructure of the Development and Regeneration service (2017/18 budget - February 2017 Council)	-56	
Minerals and Waste Strategy (2017/18 budget - February 2017 Council)	-61	
Crematorium feasibility study (CMT April 2017)	-30	
Contact Centre investment (May Cabinet)	-58	
Balance of Development Fund transferred to General Fund	-3,171	
	-1,004	
		0

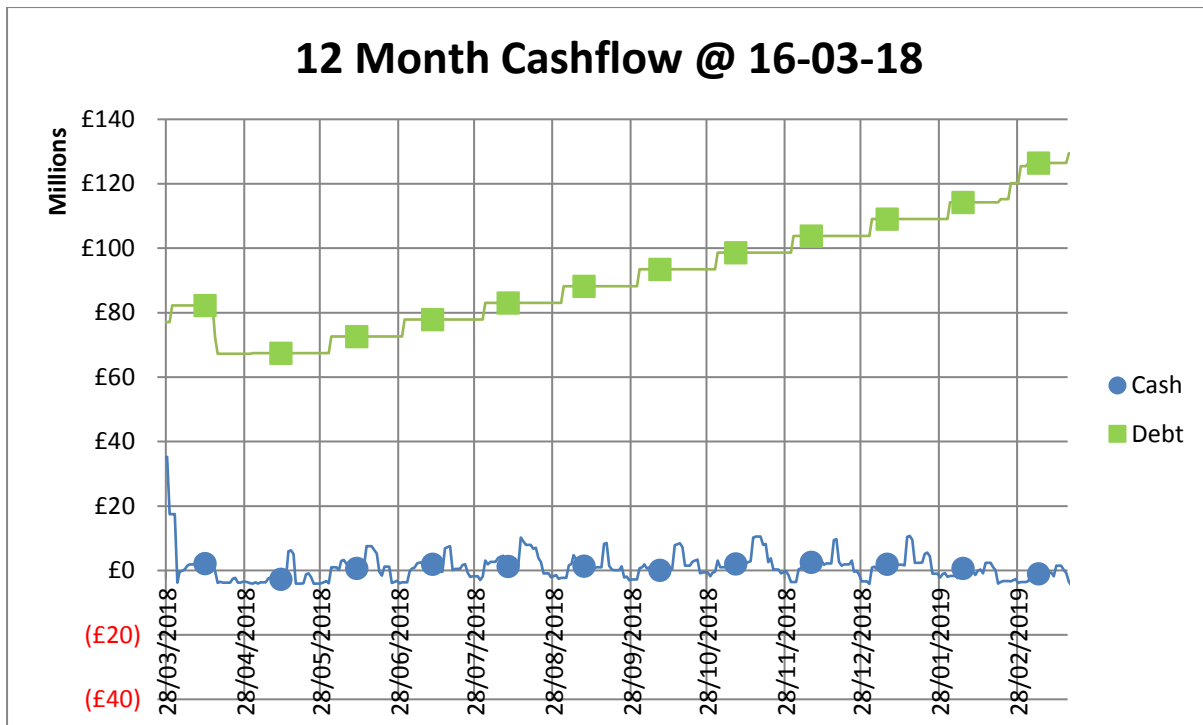
Appendix C

Budget Movement Statement 2017-18						
	Funded by Development Fund (1)	Funded by the General Fund (2)	Funded by Provision (3)	Included in the original budget (4)	Total	Approval
	£'000	£'000	£'000	£'000	£'000	
Original Budget					78,755	
1 Carry forward of transforming services budgets re-allocated		264			264	Cabinet May 2017
2 Optalis share of pay reward / award budget re-allocated				75	75	Council Feb. 2017
3 Optalis share of apprentice levy budget re-allocated				36	36	Council Feb. 2017
4 Redundancy cost			43		43	Cabinet May 2017
5 Crematorium feasibility study	30				30	CMT April 2017
6 Budget rounding		4			4	N/A
7 Allocation of pay reward budget to services				425	425	Council Feb. 2017
8 Legal budget for Heathrow expansion		40			40	Prioritisation Sub Committee Oct 2016
9 Redundancy cost funded by provision			38		38	Cabinet May 2017
10 Election security costs		19			19	CMT June 2017
11 iPad / iPhone maintenance budget		10			10	Head of Finance delegated powers
12 Return on pre-payment of Optalis pension contributions		(41)			(41)	Treasury management policy
13 Redundancy cost funded by provision			236		236	Cabinet May 2017
14 Contact Centre investment	58				58	Cabinet May 2017
15 AfC share of apprentice levy budget re-allocated				33	33	Council Feb. 2017
16 Additional Members SRA budget		5			5	Council July 2017
17 Staff cost budget due to additional pay costs in MD's directorate		25			25	CMT
18 Redundancy cost funded by provision			36		36	Cabinet May 2017
19 Net effect of RBWM NNDR budget rebase		56			56	CMT November 2017
20 Redundancy cost funded by provision			68		68	Cabinet May 2017
21 Apprevice Levy allocation				112	112	Council Feb. 2017
22 Communications resources (July 2017 Cabinet)		120			120	Cabinet July 2017
23 Redundancy cost funded by provision			10		10	Cabinet May 2017
24 Redundancy cost funded by provision			64		64	Cabinet May 2017
25 Empty homes action plan		6			6	Cabinet May 2017
26 Electoral Services Officer		11			11	Council Sept. 2016 and June 2017
27 Redundancy cost funded by provision			30		30	Cabinet May 2017
28 Reversal of prior months Redundancy budget			(44)		(44)	Cabinet May 2017
Changes Approved	88	519	481	681	1,769	
Approved Estimate March Cabinet					80,524	

42

NOTES

- When additional budget is approved, a funding source is agreed with the Lead Member of Finance. Transactions in column 1 have been funded from a usable reserve (Development Fund).
- If additional budget is approved but no funding is specified, the transaction would, by default, be funded from the General Fund Reserve. Transactions in column 2 are funded by the General Fund.
- A provision for future redundancy costs is created every year and this is used to fund additional budget in services for the costs of redundancy they incur during the year. Transactions in column 3 are redundancy costs funded by the provision for redundancy.
- Transactions in column 4 are amounts approved in the annual budget which for various reasons need to be allocated to service budgets in-year. An example would be the pay reward budget. Pay reward payments are not approved until June. The budget therefore has to be re-allocated.



Note 1. When the 2017-18 budget was approved by Council in February 2017, new borrowing was anticipated to be £72,999,000 for 2017-18. Due to the re-profiling of a number of schemes on the cash flow forecast, new borrowing has reduced to £20m by the year end.

Note 2. Capital expenditure is projected to increase steadily throughout 2017-18 and 2018-19. The exact profile may vary and monitoring of schemes and cash balances will decide the rate at which our borrowing will increase to ensure that no unnecessary debt charges are incurred.

Portfolio Summary	2017/18 Original Budget			New Schemes – 2017/18 Approved Estimate			Schemes Approved in Prior Years			Outturn – Gross Expenditure				
	Gross	Income	Net	Gross	Income	Net	Gross	Income	Net	2017/18 Actual	2017/18 SLIPPAGE Projected	TOTAL Projected	VARIANCE Projected	VARIANCE Projected
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	(£'000)	(£'000)	(£'000)	(£'000)	(%)
Communities Directorate														
Sports & Leisure	2,050	0	2,050	2,300	0	2,300	647	(11)	636	1,957	990	2,947	0	0%
Community Facilities	530	(70)	460	534	(70)	464	348	0	348	445	468	913	31	6%
Outdoor Facilities	310	(120)	190	636	(420)	216	920	(400)	520	656	899	1,555	(1)	0%
Revenues & Benefits	0	0	0	0	0	0	126	0	126	57	69	126	0	
Green Spaces & Parks	281	(231)	50	341	(231)	110	99	(81)	18	220	171	391	(49)	-17%
Highways & Countryside	5,506	(2,985)	2,521	6,717	(3,931)	2,786	4,166	(1,479)	2,687	6,729	4,069	10,798	(85)	-2%
Community Protection & Enforcement Services	600	(600)	0	2,472	(1,508)	964	505	(18)	487	956	2,059	3,015	38	6%
Library & Resident Services	470	(12)	458	1,147	(12)	1,135	978	(312)	666	1,423	950	2,373	248	53%
Total Communities Directorate	9,747	(4,018)	5,729	14,147	(6,172)	7,975	7,789	(2,301)	5,488	12,443	9,675	22,118	182	0
Place Directorate														
Technology & Change Delivery	275	0	275	275	0	275	96	0	96	331	37	368	(3)	-1%
Property & Development	4,950	0	4,950	11,528	0	11,528	852	(251)	601	8,169	4,368	12,537	157	3%
Regeneration & Economic Development	560	0	560	5,060	0	5,060	5,685	(328)	5,357	6,432	4,158	10,590	(155)	-28%
Planning (CAP51)	470	0	470	470	0	470	339	(185)	154	342	467	809	0	0%
Total Place Directorate	6,255	0	6,255	17,333	0	17,333	6,972	(764)	6,208	15,274	9,030	24,304	(1)	(0)
Managing Director														
Human Resources	0	0	0	32	0	32	0	0	0	0	32	32	0	
Adult Social Care	0	0	0	0	0	0	51	(51)	0	53	6	59	8	
Housing	500	(500)	0	1,995	(1,995)	0	575	(545)	30	1,708	881	2,589	19	4%
Democratic Representation	88	0	88	58	0	58	130	0	130	78	26	104	(84)	-95%
Non Schools	255	0	255	390	(39)	351	335	(234)	101	436	295	731	6	2%
Schools – Non Devolved	28,030	(16,640)	11,390	28,220	(15,812)	12,408	3,283	(1,726)	1,557	10,051	20,495	30,546	(957)	-3%
Schools – Devolved Capital	223	(223)	0	344	(344)	0	653	(653)	0	553	446	999	2	1%
Total Managing Director	29,096	(17,363)	11,733	31,039	(18,190)	12,849	5,027	(3,209)	1,818	12,879	22,181	35,060	(1,006)	(1)
Total Committed Schemes	45,098	(21,381)	23,717	62,519	(24,362)	38,157	19,788	(6,274)	13,514	40,596	40,886	81,482	(825)	(1)
Portfolio Total	45,098			82,307						40,596				
External Funding														
Government Grants	(17,447)			(17,712)						(12,608)				
Developers' Contributions	(3,934)			(7,519)						(4,014)				
Other Contributions	0			(5,405)						(210)				
Total External Funding Sources	(21,381)			(30,636)						(16,832)				
Total Corporate Funding	23,717			51,671						23,764				

Capital Monitoring Report - March 2017-18

At 31 March 2018, the approved estimate stood at £82.307m

	Exp	Inc	Net
	£'000	£'000	£'000
Approved Estimate	82,307	(30,636)	51,671
Variances identified	(825)	312	(513)
Slippage to 2018/19	(40,886)	13,492	(27,394)
Projected Outturn 2017/18	40,596	(16,832)	23,764

Overall Projected Expenditure and Slippage

Outturn for the financial year is £40.596m

Variances are reported as follows.

Adult Social Care			
CLC6 Boyne Grove Personal Care Area	(2)	0	(2) Scheme complete
CT57 Care Homes Reconfiguration	10	0	10 Revised Business Case
Housing			
CT56 Transforming Care Partnership	19	0	19 Unforeseen Costs
Democratic Representation			
CY16 Participatory Budgeting	(85)	0	(85) Revised Estimate
Non Schools			
CKVH 2Yr old capital entitlement	1	(1)	0 Scheme complete
CKVR Youth Centres Modernisation Programme	1	(1)	0 Scheme complete
CKVU Pinkneys Green Youth Centre Roofing Repairs	26	0	26 Contract Variations
CKVV Windsor Youth Centre Roofing Repairs	(13)	0	(13) Revised Business Case
CKVW Datchet Youth Centre Roofing Repairs	(8)	0	(8) Revised Business Case
Schools - Non Devolved			
CSDS Maint Prog. Roofing, Guttering & Windows	5	0	5 Contract Variations
CSDZ Manor Green Res-chge of use Respite to Sch	(2)	0	(2) Scheme complete
CSEV All Saints Primary Expansion	(9)	9	0 Scheme complete
CSFC Ascot Primaries Feasibilities	(100)	100	0 Scheme complete
CSFG Education Capital Emergency Fund	100	0	100 Revised Business Case
CSFJ Various Schools fire alarm upgrades	1	0	1 Scheme complete
CSFL Bisham School House repairs	(5)	5	0 Scheme complete
CSGD Waltham St Lawrence School Windows	(18)	18	0 Scheme complete
CSGE Eton Porny School Windows-2015-16	(1)	0	(1) Scheme complete
CSGH Holy Trinity Cookham Roof	1	(1)	0 Scheme complete
CSGR Charters Expansion	1	0	1 Scheme complete
CSGZ Trevelyan School Roof Replacement	(6)	6	0 Slip to next year 2018-19
CSHD Bisham House Refurbishment	(2)	2	0 Slip to next year 2018-19
CSHE Furze Platt Junior Boiler Replacement	(1)	1	0 Slip to next year 2018-19
CSHH Maidenhead Nursery School Structural Improvements	1	(1)	0 Revised Estimate
CSHP Wraysbury school - Staffroom Extension	(101)	66	(35) Revised Business Case
CSHV Lowbrook Expansion	(800)	0	(800) Scheme complete
CSHZ Wessex Primary Gutters and Soffits	(3)	3	0
CSJA Larchfield Nursery Refurbishment	(18)	18	0 Revised Business Case
Regeneration			
CI42 Wsor Coach Park, Alexandra Gardens, Riverside-F.S.	(115)	0	(115) Underspend offsets variance CX28
CI45 Development Sites MheadFeasibility/Outline Work	1	0	1
CI60 Regeneration Improvement Projects	(97)	0	(97) Revised Estimate - Underspend offsets variances
CM49 JV-York Rd, West St, Reform Rd, St Clouds Way	(61)	0	(61) Revised Estimate - Underspend offsets variances
CX28 Ray Mill Road Residential Development	115	0	115 Unforeseen professional fees
Property & Development			
CI24 259 Ltd Opportunities for Private Rental	7	0	7 Retention 5a Bell Lane & 18a Hampden Rd Refurb
CI34 Meadow Lane Car Park (Eton College)	(6)	0	(6) Contract savings used to offset expenditure on CI24
CM89 Tinkers La.-rewire of smll power & lightg circuits	(10)	0	(10) Scheme complete
CX37 Stafferton Way - Units 1&2	3	0	3 Additional costs - legal advice
CX38 St Clouds Way Ten Pin Bow-Purchase Leasehold Int	158	0	158 Additional costs - Stamp duty
CX39 Central House Scheme	4	0	4 Unforeseen Costs
CX40 Operational Estate Improvements	1	0	1 Scheme complete
Technology & Change Delivery			
CA05 Document Management System	(1)	0	(1) Scheme complete
CC21 Del Diff - Collaborative Document Storage	(1)	0	(1) Scheme complete
CN54 Delivering Differently - Generic IT Bid	(1)	0	(1) Scheme complete
CN89 Tablet Computers-Secure Enablement BYOD/CYOD	(1)	0	(1) Scheme complete
CN90 Network Consolidation	1	0	1 Scheme complete
Community Facilities			
CV23 Digital Advertising Boards	1	0	1 Unforeseen Costs-Power supply
CV27 Properties for Homeless Residents	33	0	33 Retention
CX31 Coach Park Windsor-Lift Improvements	(1)	0	(1) Scheme completed-Offsets minor overspend re CZ48
Outdoor Facilities			
CI09 Windsor Wayfinding System-Phase 2	1	0	1 Scheme complete
CI09 Nicholas Winton Memorial	3	0	3 Unforeseen Costs - Watering equipment
CV26 P&OS - Deerswood Wildlife Area	(1)	0	(1) Scheme complete
CV30 Play Areas - Replacement Equipment	(6)	0	(6) Revised Business Case
CX36 Purchase of LandThriftwood	1	0	1 Scheme complete
CZ48 P&OS - Outdoor Gym	1	0	1 Additional cost for Streetcare Equipment
Commissioning - Communities			
CB98 Bray Bailey Bridge Replacement Scheme	1	(1)	0 Scheme complete
CD01 LTP Feasibility Studies/Investigation/Develop	1	(1)	0 Scheme complete
CD03 A308 (Bray) Road Widening scheme	(36)	0	(36) Final costs lower than anticipated
CD18 Highway Drainage Schemes	1	(1)	0 Scheme complete
CD43 Flood Prevention	(1)	0	(1) Scheme complete
CD45 Public Conveniences-Refurbishment	(1)	0	(1) Scheme complete
CD54 River Thames Scheme Infrastructure Project	54	0	54 Revised Estimate
CD55 Virtual Message Signs - Windsor	1	0	1 Scheme complete
CD70 Clyde House/ Tinkers Lane - Refurbishment	54	0	54 Unbudgeted refurbishment costs
CD73 Replacement Highway Drain-Waltham Rd,White Walthm	1	(1)	0 Scheme complete
CD76 Bus Stop Waiting Areas	(1)	0	(1) Scheme complete
CD80 Grenfell Road-Off-Street Parking	(55)	0	(55) Revised Business Case
CD83 Traffic Signal Review	1	0	1 Scheme complete
CD95 Safer Routes-Holyport College	(103)	83	(20) Scheme discontinued following feasibility study.
Green Spaces & Parks			
CZ46 P&OS-Vansittart Road Skate Park-Extension /Imps	(48)	48	0 Scheme will not be undertaken due to insufficient funding
CZ47 P&OS-Ornamental Flower Beds	(1)	0	(1) Scheme complete
Community, Protection & Enforcement Services			
CT52 Disabled Facilities Grant	38	(38)	0 DFG cases completed earlier than anticipated in year
Library & Resident Services			
CC14 Del Diff - Service Hubs	130	0	130 Unforeseen costs resulting from staff move from Town Hall to Library
CN80 CRM Upgrade / Jadu Contract	(1)	0	(1) Scheme complete
CP82 Mhead Lib-Small Pwr Rewire Gnd/1st Floors	119	0	119 Additional works following commencement of electrical work
CZ77 P&OS-WW1 & MC80 Commemoration Prjs	(1)	0	(1) Scheme complete
CZ95 Museum Improvements Programme	1	(1)	0 Scheme complete
	(825)	312	(513)

Additional slippage reported this month is as follows

Previously reported slippage	(25,865)	6,576	(19,289)	
Human Resources				
CN76 iTrent Development	(32)	0	(32)	Project delayed due to work pressures and unavailable resources for scheme implementation.
Adult Social Care				
CT48 Dementia friendly Imp to Care Home Environments	(6)	6	0	Remaining balance to be spent in 18/19
Housing				
CT29 Low Cost Housing (S106 Funding)	39	(39)	0	Schemes now expected to complete in 17/18
CT51 Key Worker DIYSO	(95)	95	0	DIYSO applications not expected to be completed in year
DG50 Assisted Transfer Scheme	(25)	0	(25)	Budget to be spent in 18/19
Democratic Representation				
CY10 Green Redeem Scheme	(6)	0	(6)	Slippage required for the Q4 Greenredeem voting round winners.
CY16 Participatory Budgeting	(20)	0	(20)	Slippage required for unspent / unallocated members budget
Non Schools				
CK30 AIC Phones & Signage	(32)	0	(32)	2 year AIC contract to deliver mobile phone devices-completion due 2018-19
CKVH 2Yr old capital entitlement	(6)	6	0	Scheme funds small projects, more are planned for 2018-19
CKVL Hurley Canoe Centre Storage Facility	(35)	35	0	Scheme is phased, more is planned for 2018-19
CKVM Youth Centre upgrades-2015-16	(17)	17	0	Scheme funds small projects, more are planned for 2018-19
CKVN IT Software upgrades-2015-16	(30)	30	0	Scheme wanted for IT updates in future
CKVP Children's Centres buildings-2015-16	(23)	0	(23)	Scheme funds small projects, more are planned for 2018-19
CKVR Youth Centres Modernisation Programme	(44)	44	0	Scheme funds small projects, more are planned for 2018-19
CKVX Pinkneys Green Storage Facility	(15)	15	0	Scheme not complete as approval given in Autumn 2017
CM60 Grants - Outside Organisations	(93)	0	(93)	Grants allocated by Panel but not yet claimed by organisation as work / purchase not completed in 2017/18
Schools - Non Devolved				
CSDQ Urgent Safety Works Various Schools	(40)	40	0	Ongoing budget for urgent safety works
CSEV All Saints Primary Expansion	(1)	1	0	Slippage to 2018-19 for retention
CSEJ Feasibility/Survey Costs	(91)	70	(21)	Ongoing budget for feasibility of children's future projects
CSEB Secondary & middle sch. Expans. Feasibil. 2015-16	(45)	45	0	Ongoing budget for feasibility of children's future Secondary and Middle Schools projects
CSFC Ascot Primaries Feasibilities-2015-16	(369)	369	0	Ongoing budget for feasibility of children's future Schools projects in Ascot area.
CSFD Trevelyan class sizes Phase 2 - 2015-16	(253)	253	0	School led scheme project still on-site.
CSFF School Kitchens	(25)	25	0	Annual small budget saved for a bigger scheme in 2018-19
CSFG Education Capital Emergency Fund	(32)	12	(20)	Budget saved for any emergency in Schools
CSFQ Eton Wick kitchen 2015-16	(7)	7	0	Slippage to 2018-19 for retention
CSGK Alexander First school Roof-2015-16	(3)	0	(3)	Slippage to 2018-19 for retention
CSGR Charters Expansion	(556)	555	(1)	Scheme is to run over three years, third year 2018-19
CSGT Windsor Boys Expansion	56	(58)	(2)	Reverse slippage - Invoice posted in February 18
CSGV Cox Green School Expansion Year 1 of 3	(321)	(545)	(866)	Scheme is to run over three years, third year 2018-19
CSGW Furze Platt Senior expansion Year 1 of 3	(1,070)	690	(380)	Scheme is to run over three years, third year 2018-19
CSGX Dedworth Middle School Expansion Year 1 of 3	(1,490)	1,490	0	Scheme is to run over three years, third year 2018-19
CSHB Furze Platt Junior School - Hall Extension	(62)	62	0	2017/18 Year end slippage correction, adjustment in funding priority
CSHG Bisham General Refurbishment	(1)	1	0	Slippage to 2018-19 for retention
CSHM All Saints Junior School Boiler Replacement	(13)	13	0	Slippage required for final costs
CSHP Wraysbury school - Staffroom Extension	(67)	0	(67)	Slippage required for final costs
CSHU Windsor Girls Expansion	(88)	88	0	Slippage required for final costs
CSHV Lowbrook Expansion	(159)	0	(159)	School led scheme project still on-site.
CSHW Secondary Expansions Risk Contingency	0	(162)	(162)	Slip to next year 2018-19
CSHX Newlands Girls School	(409)	492	83	Scheme to run over two years, 2018-19 year two
CSHY Furze Platt Infant School Boiler Replacement	(6)	0	(6)	Slippage required for final costs
CSJB Roofing Replacement at Various Schools	0	(5)	(5)	Scheme funds small projects, more are planned for 2018-19
CSJC King's Court School Heating System	(1)	0	(1)	Slippage to 2018-19 for retention
CSJD Wessex Primary School Heating	(45)	0	(45)	Slippage required for final costs
CSJE Eton Wick School Boiler and Heating Replacement	(10)	95	85	Scheme planned for summer 2018
Schools - Devolved Capital				
CJ77 Budget Only NDS Devolved Capital	(412)	412	0	DFC balance to 2018/19
CSGQ Holyport College Expansion	(7)	7	0	Slip to next year 2018-19
CSDK S106 Academies and other LEA's	(27)	27	0	Slip to next year 2018-19
Regeneration				
CC40 Borough Parking Provision 2017-20	212	0	212	Reverse slippage - required in 2017-18
C114 Maidenhead Waterways Construction phase 1	(296)	0	(296)	Awaiting settlement of final contractor invoices - early 2018/19
C129 Broadway Car Park & Central House Scheme	(520)	140	(380)	Scheme scheduled for delivery in 2018-19 in line with programmed works
C142 Wisor Coach Park, Alexandra Gardens, Riverside-F.S.	(108)	0	(108)	Scheme scheduled for delivery 2018/19
C149 Maidenhead Golf Course	146	0	146	Scheme scheduled for delivery 2018/19
C158 Maidenhead Station-Development Site Negotiations	(30)	0	(30)	Scheme will be delivered in 2018/19
C162 Hines Meadow CP - Diapidations	(523)	0	(523)	Scheduled for delivery July 2018 in line with programmed regeneration works
CX42 Strategic Acquisition of Properties	(139)	0	(139)	Scheme scheduled for delivery 2018-19
Property & Development				
CI21 Windsor Office Accommodation	(1,898)	142	(1,756)	Slippage to 18-19 per scheduled programme of works
CM23 54-56 Queen Street, Maidenhead	(18)	0	(18)	Slippage required to deal with any urgent issues as part of regen scheme
CM52 Guildhall-Essential Maintenance Works 15-16	(4)	0	(4)	Work in progress-SBS engaged, delivery early 2018-19
CM53 Theatre Royal-Soffit/Roof Light Ventilation 15-16	(35)	0	(35)	Work in progress-SBS engaged-delivery scheduled 2018-19
CM57 Theatre Royal-Auditorium / Maintenance Works 15-16	(35)	0	(35)	SBS engaged - scheme scheduled for delivery 2018-19
CM63 Guildhall - Roof Repairs (Hoist/Pigeon Measures)	(129)	0	(129)	SBS engaged - scheme scheduled for delivery 2018-19
CX20 Ross Road - repairs & redecoration 2014-15	(27)	0	(27)	Gutter and Drainage issues have delayed scheme
CX22 St Mary's Hse-External replace/decor roof 2014-15	(35)	0	(35)	Lease obligations re repair/redecoration of building - scheme ongoing
Planning				
CI32 Borough Local Plan-Examinations / Submissions	(59)	0	(59)	Work spanning 17/18 and 18/19
CI47 Neighbourhood Plan-Consultation/Exams/Referendums	(185)	185	0	Scheme & grant funding to be reviewed March 18
CI56 Planning Policy Supplementary Planning Document	(50)	0	(50)	Scheme commenced - ongoing work re Design Guide
CI59 Traveller Local Plan	(29)	0	(29)	Scheme delayed to avoid conflict of resources needed for BLP.
Technology & Change Delivery				
CC18 Del Diff - Develop Intranet/Collaborative Software	(7)	0	(7)	Ongoing SharePoint Development - final accounts awaited
CC20 Del Diff - Application Packaging	(7)	0	(7)	Ongoing development-final accounts awaited
CC26 Secure File and Info Exchange Solution 2017-2018	(15)	0	(15)	Ongoing development-final account awaited
CN95 Replacement-WiFi Solution for Council Offices	(1)	0	(1)	Ongoing hardware set up
CP03 Purchase of PCs	(4)	0	(4)	Outstanding equipment purchase by staff
Sports & Leisure				
CZ18 Magnet LC Revision Design / Initial Site Costs	(362)	0	(362)	Project scheduled for completion Dec 2019 WIP Design team costs
CZ42 Leisure Centres-Annual Programme & Equipment	(42)	0	(42)	Ongoing annual programme of work scheduled for delivery 2018
CZ44 Charters L.C. Expansion	(86)	0	(86)	Awaiting final accounts and outstanding retentions

Community Facilities			
CKVT	Marlow Road Youth Centre Roofing and Maintenance Work	(160)	0 (160) Weather delayed commencement of work on roof - completion due 2018
CN99	York House Refurbishment	(17)	0 (17) Retentions
CY21	New Power Points-High Street Events	(6)	0 (6) Scheme delivery scheduled 2018
CX29	Windsor Coach Park Bridge-Canopy, Resurfacing 14/5	(56)	0 (56) WIP- Alms Rd Footbridge
CY07	Challenge Prize Scheme	(4)	0 (4) Funding to be allocated to supporting outstanding project activity
CY12	Social Enterprise Grant	(46)	0 (46) Awaiting project completion / new applications for funding in 2018
CY13	Economic Development	6	(6) 0 Scheme delivery 2018-19
CY14	Community Engagement Programmes	(5)	0 (5) Funding required to set up a local crowd funding platform through Crowdfunder - finalising arrangements and report for lead members
CY15	Bright Ideas Competition	(5)	0 (5) Funding required to complete 2017/18 bright ideas winning entries
Revenues & Benefits			
CN98	Delivery of Debt Enforcement	(19)	0 (19) Scheme to be fully implemented in 18/19
Outdoor Facilities			
C122	Tree Planting	(108)	0 (108) Required in 2018/19 - fully committed
CP94	P&OS-Dedworth Manor All Weather Pitch	0	27 27 S106 funding
CV12	Alexandra Gardens Entrances 2015-16	(44)	0 (44) Scheme underway, scheduled completion 2018
CV16	Love Your Neighbourhood Scheme	(8)	0 (8) Ongoing projects for delivery 2018/18
CV24	P&OS- Chariots Place Enhancements	(20)	0 (20) Snagging / Retentions and scheme finishing off
CV28	Braywick/Oldfield Bridge Scheme	(173)	173 0 Match Funding
CV30	Play Areas - Replacement Equipment	(24)	0 (24) Slipped due to scheme redesign and equipment lead times
CV36	Ockwells Park-Thriftwood Scheme & Bridge	(1)	0 (1) Retentions payable 2018
CX35	Braywick Driving Range	(14)	0 (14) Links to BLC programme and planning approval for relocation
C200	Bath Island-Electrical works	(25)	0 (25) Works are on site and in progress - scheduled completion Spring 2018.
CZ49	P&OS - Playing Pitch Improvements Ascot/Victory Field	(109)	309 200 Match Funding
CZ91	Ascot War Horse memorial	54	(54) 0 Work in progress-scheme scheduled for delivery 2018-19
Commissioning - Communities			
CB98	Bray Bailey Bridge Replacement Scheme 2014/15	(1)	0 (1) Expenditure anticipated in 2018/19
CB99	Moorbridge Road Gateway 2014/15	(20)	21 1 Expenditure anticipated in 2018/19
CC13	North Town Moor Open Space-Car Park Improvements	(8)	8 0 Expenditure anticipated in 2018/19
CC25	M4 Smart Motorway	(20)	0 (20) Expenditure anticipated in 2018/19
CC27	Permanent Traffic Counter Sites	(7)	0 (7) Expenditure anticipated in 2018/19
CC29	Footbridge, The Green, Bisham-Raise Level-Flood Pr	16	0 16 Reverse slippage
CC30	St Leonards Rd/ Victoria Street - Pedestrian Cross	(15)	0 (15) Expenditure anticipated in 2018/19
CC41	Replacement Entry /Exit systems - Alexandra Grdns	(15)	0 (15) Expenditure anticipated in 2018/19
CC46	Baths Island Pleasure Ground	(30)	30 0 Expenditure anticipated in 2018/19
CC55	Eton High Street Improvements	(40)	0 (40) Expenditure anticipated in 2018/19
CC57	Goswell Hill Refurbishment Programme	(25)	0 (25) Expenditure anticipated in 2018/19
CC74	Windsor Gateway Improvements	(50)	0 (50) Expenditure anticipated in 2018/19
CC75	Windsor High Street/Thames Street Streetscene Impr	(50)	0 (50) Expenditure anticipated in 2018/19
CD01	LTP Feasibility Studies/Investigation/Devlop	(2)	2 0 Expenditure anticipated in 2018/19
CD02	LTP Traffic Management Schemes	(11)	3 (8) Expenditure anticipated in 2018/19
CD07	Road Marking-Safety Programme	(60)	17 (43) Expenditure anticipated in 2018/19
CD10	Traffic Management	(112)	12 (100) Expenditure anticipated in 2018/19
CD12	Roads Resurfacing-Transport Asset & Safety	41	158 199 Reverse slippage
CD13	Bridge Assessments	(18)	18 0 Expenditure anticipated in 2018/19
CD14	Bridge Parapet Improvement Works	(11)	11 0 To reverse/ Zero current balance - L&RS
CD15	Bridge Strengthening Scheme	11	(11) 0 Reverse slippage
CD18	Highway Drainage Schemes	49	(49) 0 Reverse slippage
CD19	Highway Drainage Schemes-Capitalised Revenue	0	1 1 Expenditure anticipated in 2018/19
CD22	Safer Routes to School	(24)	0 (24) Expenditure anticipated in 2018/19
CD23	Local Safety Schemes	(158)	154 (4) Expenditure anticipated in 2018/19
CD27	Cycling Capital Programme	(8)	22 14 Expenditure anticipated in 2018/19
CD28	School Cycle / Scooter Parking	(10)	10 0 Expenditure anticipated in 2018/19
CD31	Thames Street Paving Improvements	(9)	0 (9) Expenditure anticipated in 2018/19
CD35	Reducing Congestion & Improving Air Quality	18	(18) 0 Reverse slippage
CD36	Reducing Street Clutter	(5)	0 (5) Expenditure anticipated in 2018/19
CD42	Maidenhead Station Interchange & Car Park	(30)	100 70 2017/18 Year end slippage correction, adjustment in funding priority
CD43	Flood Prevention	(82)	130 48 Expenditure anticipated in 2018/19
CD45	Public Conveniences-Refurbishment 2015-16	(7)	0 (7) Expenditure anticipated in 2018/19
CD55	Virtual Message Signs - Windsor 2015-16	(97)	0 (97) Expenditure anticipated in 2018/19
CD66	Highways Productivity Invest. Fund	(70)	70 0 Expenditure anticipated in 2018/19
CD73	Replacement Highway Drain-Waltham Rd,White Waltham	(30)	30 0 Expenditure anticipated in 2018/19
CD74	Footways-Assessments	(108)	94 (14) Expenditure anticipated in 2018/19
CD76	Bus Stop Waiting Areas	(1)	0 (1) Expenditure anticipated in 2018/19
CD77	Real-Time Bus Information Improvements	(37)	0 (37) Expenditure anticipated in 2018/19
CD79	A329 London Rd/B383 Roundabout-Scheme Development	(35)	0 (35) Expenditure anticipated in 2018/19
CD80	Grenfell Road-Off-Street Parking	43	0 43 Reverse slippage
CD81	Traffic Management & Parking-Sunninghill Imprmnts	(54)	0 (54) Expenditure anticipated in 2018/19
CD82	Intelligent Traffic System-Maintenance & Renewal	(29)	0 (29) Expenditure anticipated in 2018/19
CD83	Traffic Signal Review	14	0 14 Reverse slippage
CD84	Street Lighting-LED Upgrade	(600)	0 (600) Scheme almost complete, awaiting final billing and some final column instalation
CD87	Pothole Action Fund-DfT Grant	(94)	94 0 Expenditure anticipated in 2018/19
CD96	Safer Routes-Oldfield School	46	0 46 Reverse slippage
CE64	Additional Parking Provision for Windsor	268	(268) 0 Reverse slippage
Green Spaces & Parks			
CC12	Osborne Road Playground Improvements	(16)	16 0 Scheme subject to finalisation of design - work orders placed
CC28	Ockwells Park Extension - Phase 1	(40)	0 (40) Bridge works deferred by wet weather delaying borehole & soil sampling.
CV03	Parks Improvements	(79)	55 (24) Works ordered (Braywick Park bridge works) delayed due to EA consent. Bachelors Acre/Alexandra Gardens/Baths Island), design work being finalised
CZ47	P&OS-Ornamental Flower Beds	(4)	0 (4) Seasonal - works ordered (Nicholas Winton Garden)
CZ72	P&OS-Biodiversity Projects (2013/14)	(2)	2 0 Seasonal scheme-slippage re wildlife area Stafferton Way/Greenway.
CZ75	P&OS-Allens Field Improvements Ph 2 (2014/15)	(30)	30 0 Park entrance improvements, tree works and nature trail, design work completed, implementation Spring 2018
Community, Protection & Enforcement Services			
CC47	CCTV Replacement	(2)	0 (2) Settlement of final account awaited
CC60	Hostile Vehicle Mitigation Measures for Windsor	(1,850)	908 (942) Scheme delivery scheduled for 2018-19 Enabling design works in progress
CC63	Major Incident Resource Kit	(7)	0 (7) Scheme delivery 2018-19
CD46	Alley Gating	(10)	0 (10) Scheme delivery 2018-19
CD47	Replace DPPO's with Public Space PO Signage	(5)	0 (5) Scheme delivery 2018-19
CD51	Lalpac Licensing Software Package-Update	(10)	0 (10) Scheme commenced - settlement of final accounts with IDOX awaited
CD56	Night Time Economy Enforcement Equipment	(2)	0 (2) Final account awaited
CD85	Enforcement Services-Mobile Phone Replacement	(7)	0 (7) Slippage linked to Cabinet report now going to March 18 Cabinet.
CE08	Air Quality Monitoring Station-Purchase	(16)	16 0 Scheme delivery 2018-19
CY03	Energy Savings Initiative	109	0 109 Reverse slippage - Braywick Leisure and York House developments

Library & Resident Services			
CC15	Del Diff - Imp and Intro of SS at Datchet Library	(35)	0 (35) Scheme anticipated to be concluded in 2018/19
CC16	Del Diff - Imp & Prov of SS at Eton Library	(45)	0 (45) Scheme in preliminary stages - anticipated to be carried out in 2018/19
CC23	New Libraries	(100)	0 (100) Scheme in preliminary stages - anticipated to be carried out in 2018/19
CC36	CSC Telephony Upgrade	(128)	0 (128) Scheme anticipated to be concluded in 2018/19
CC37	Town Hall Reception Refurbishment	(8)	0 (8) Final billing anticipated in 2018/19
CC38	Maidenhead Library Basement Ventilation 17-18	(5)	0 (5) Final billing anticipated in 2018/19
CC39	Old Court, Windsor Repairs	(4)	0 (4) Ongoing scheme further budget and works anticipated in 2018/19
CC66	Refurbishment Windsor, Ascot, Eton Libs	(70)	0 (70) Scheme in preliminary stages - anticipated to be carried out in 2018/19
CC68	Royal Borough Ambassador Equipment	(8)	0 (8) 18/19 Windsor improvement scheme b/f. Costs anticipated in early 18/19.
CC76	Replace boilers - Windsor Lib. & Desb. Suite	(36)	0 (36) Windsor Library anticipated in early 18/19
CL70	Library Management System Replacement (2012/13)	(4)	0 (4) Final billing anticipated in 18/19
CL87	Old Windsor Library-Improvements (2012/13)	(3)	15 12 Scheme in preliminary stages - anticipated to be carried out in 2018/19
CLB2	Sunninghill Library 15/16 Lease Repairs	(14)	0 (14) Expenditure anticipated in 2018/19
CLB3	Maidenhead Library Improvements 2016-17	(7)	6 (1) Expenditure anticipated in 2018/19
CLB4	Maidenhead Library - New Kiosks - 2016-17	(23)	0 (23) Expenditure anticipated in 2018/19
CLB5	Tablets for Libraries - 2016-17	(1)	0 (1) Expenditure anticipated in 2018/19
CLB6	Digitisation of Museum collection 2016-17	(9)	29 20 Expenditure anticipated in 2018/19
CLB8	Improvements at Cookham Library 2016-17	(15)	15 0 Expenditure anticipated in 2018/19
CLB9	Windsor Riverside Esplanade Revival 2016-17	(5)	15 10 Expenditure anticipated in 2018/19
CLC2	Feasibility for Joint Museum Store 2016-17	(5)	25 20 Expenditure anticipated in 2018/19
CLC3	Sculpture Project - Danny Lane 2016-17	(15)	15 0 Expenditure anticipated in 2018/19
CLC8	Paintings Collection Conservation 2016-17	(3)	0 (3) Expenditure anticipated in 2018/19
CN80	CRM Upgrade / Jadu Contract	(50)	0 (50) Billing anticipated in early 2018/19
CN83	CC Centre Telephone Headset Replacement 2015-16	(1)	0 (1) Expenditure anticipated in 2018/19
CZ77	P&OS-WW1 & MC800 Commemoration Prjs (2014/15)	(8)	0 (8) Expenditure anticipated in 2018/19
CZ94	Heritage Trails 2015-16	(1)	1 0 Expenditure anticipated in 2018/19
CZ95	Museum Improvements Programme 2015-16	(8)	4 (4) Expenditure anticipated in 2018/19
CZ96	Berkshire Records Office 2015-16	(13)	13 0 Expenditure anticipated in 2018/19
CZ97	Arts in the Parks 2015-16	(2)	2 0 Expenditure anticipated in 2018/19
CZ98	Heritage Garden Signage 2015-16	(4)	0 (4) Expenditure anticipated in 2018/19
CX37	Stafferton Way - Units 1&2	10	0 10 Reverse Slippage
CI26	Christmas Lights-Sunningdale High St	1	0 1 Reverse Slippage
CN59	RBWM Website	10	0 10 Reverse Slippage
CZ16	Maidenhead Library-Ventilation (2014/15)	80	0 80 Reverse Slippage
CN88	PSN-Security Work 2015-16	20	0 20 Reverse Slippage
		(40,886)	13,492 (27,394)

Overall Programme Status

The project statistics show the following position:

Scheme progress	No.	%
Yet to Start	19	6%
In Progress	101	32%
Completed	106	35%
Ongoing Programmes e.g., Disabled Facilities Grant	85	27%
Devolved Formula Capital Grant schemes budgets devolved to schools	1	0%
Total Schemes	312	100%

Project	CAPITAL SCHEME	2017/18 APPROVED ESTIMATE			APPROVED SLIPPAGE FROM PRIOR YEARS			TOTAL BUDGET 2017/18			PROJECTIONS		PROJECT STATUS				
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	2017/18 Projected Variance	2018/19 SLIPPAGE Projected	Yet To Start	Preliminary / Feasibility Work	Work On-site	Ongoing Annual Programme	Expected Completion
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000					
	Schools – Non Devolved																
CSGR	Charters Expansion	3,630	(2,952)	678	203	(203)	0	3,833	(3,155)	678	0	2,556					
CSGT	Windsor Boys Expansion	1,120	(1,120)	0	(108)	108	0	1,012	(1,012)	0	0	2					
CSGV	Cox Green School Expansion Year 1 of 3	4,880	(2,514)	2,366	133	(133)	0	5,013	(2,647)	2,366	0	2,821					
CSGW	Furze Platt Senior expansion Year 1 of 3	6,750	(2,212)	4,538	431	(431)	0	7,181	(2,643)	4,538	0	6,571					
CSGX	Dedworth Middle School Expansion Year 1 of 3	3,780	(2,081)	1,699	153	(153)	0	3,933	(2,234)	1,699	0	3,490					
CSHU	Windsor Girls Expansion	1,800	(1,800)	0	(64)	64	0	1,736	(1,736)	0	0	128					

New Leisure Centre Parking Tariffs

Magnet Leisure Centre, Maidenhead	Charges apply Monday - Sunday between 9.30am-Midnight (including Bank Holidays)	New Charge	Existing Charge
Up to 30 mins		0.50	0.50
Up to 30 mins ADV		0.40	-
30 mins to 1 hour		1.00	0.90
30 mins to 1 hour ADV		0.80	-
1 hour to 90 mins		1.30	1.30
1 hour to 90 mins ADV		1.20	-
Up to 2 hours		2.00	1.50
Up to 2 hours ADV		1.60	-
Up to 3 hours		2.50	2.50
Up to 3 hours ADV		2.00	-
Up to 4 hours		6.00	6.00
Over 4 hours		8.00	8.00
Windsor Leisure Centre	Charges apply Monday - Sunday between 9am- 9pm (including Bank Holidays)	New Charge	Existing Charge
Up to 30 mins		0.50	0.40
Up to 30 mins ADV		0.40	-
30 mins to 1 hour		1.00	0.80
30 mins to 1 hour ADV		0.80	-
Up to 2 hours		1.60	1.30
Up to 2 hours ADV		1.20	-
Up to 3 hours		3.30	2.70
Up to 3 hours ADV		2.40	-
Up to 4 hours		10.00	8.00
Up to 5 hours		12.00	10.00
Over 5 hours		16.00	13.00

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Report Title:	Maidenhead Golf Course – Stage 3 Procurement
Contains Confidential or Exempt Information?	YES – Appendix A Part II Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
Member reporting:	Councillor Jack Rankin – Cabinet Member for Economic Development and Property
Meeting and Date:	Cabinet - 26 April 2018
Responsible Officer(s):	Russell O’Keefe – Executive Director
Wards affected:	All

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REPORT SUMMARY

- 1 In July 2016 the Council as the landowner and Maidenhead Golf Club entered into an agreement for the surrender of the Club’s lease of Maidenhead Golf Course. RBWM own the freehold of the site. Maidenhead Golf Club site is in a highly sustainable location within walking distance of the town centre and its excellent transport links, including Crossrail in 2019.
- 2 The Council is committed to providing high quality homes including affordable housing and infrastructure, as well as a sympathetic design in keeping with the surroundings. It was approved by Cabinet Regeneration Sub Committee in October 2017 to formally market Maidenhead Golf Course and select a development partner for its future development.
- 3 Following the publication of an OJEU notice seeking a development partner for Maidenhead Golf Course 10 formal submissions were received to the initial Selection Questionnaire (SQ). A longlist of 5 companies were subsequently invited to partake in dialogue (ITPD), responses to this invitation were received on 14 February. These submissions have been scored and three companies have been invited to submit final tenders.
- 4 This report sets out the draft questions and criteria for the final stage scoring, the requested material will form part of a business plan submission.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet notes the report and:

- i) **Agrees the final stage questions and criteria in the part 2 Appendix A.**
- ii) **Delegate authority to the Executive Director with the Leader, Lead Member for Economic Development and Property, Lead Member for Maidenhead Regeneration and Maidenhead and Lead Member for Finance to make minor amendments, where necessary, to these questions and criteria following dialogue sessions with the shortlisted bidders.**

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

Background

- 2.1 Maidenhead Golf Club site is in a highly sustainable location within walking distance of the town centre and its excellent transport links, including Crossrail in 2019. The Council is committed to providing high quality homes including affordable housing and infrastructure, as well as a sympathetic design in keeping with the surroundings.
- 2.2 In July 2016 the Council as the landowner and Maidenhead Golf Club entered into an agreement for the surrender of the Club's lease of Maidenhead Golf Course. RBWM own the freehold of the site.
- 2.3 The site is allocated for 2000 units in the Borough Local Plan that the Council as the planning authority has submitted.
- 2.4 At a meeting of the Council's Cabinet Regeneration Sub-committee on 27 June 2017 delegated authority was given to design and commence a process to procure a development partner for the Golf Course with support from development advisers Savills.
- 2.5 In October 2017 Full Council as the landowner agreed:
 - A capital budget of £20,000,000 be included in the Capital Programme for the acquisition of residential or commercial properties that will benefit future access to the Golf Course development site.
 - An emerging masterplan for the site.
 - The proposed procurement route, a contractual Joint Venture Partnership.
 - Delegated authority to acquire residential or commercial properties that will benefit future access to the Golf Course development site.
 - To seek the support of Corporate Services Overview and Scrutiny Panel with regards to the acquisition of properties before the successful adoption of the Borough Local Plan.
 - In the interim period, any residential properties acquired can be utilised by RBWM Property Company for rental purposes for local residents or key workers.
 - To consult at appropriate times as detailed proposals are brought forward by the development partner, the terms of such developments with local residents and ward councillors.
- 2.6 The Council went ahead to set up a capital budget to acquire third party properties that would benefit access to the site as this provides the best opportunity to secure these properties through the open market and negotiation so that this issue can be resolved in a consensual way to help to reduce the concerns of local residents as quickly as possible.
- 2.7 Once a development partner is chosen extensive consultation will be carried out to inform a site proposal and then there will be further consultation on a planning application.
- 2.8 The Council is committed to ensuring that the site will be developed with all the necessary infrastructure including the appropriate highways infrastructure informed by transport modelling and the Council will invest with our chosen development partner in

this key infrastructure alongside a range of other infrastructure including new education provision. Preparatory work has been carried out on this and this work will continue until the site proposal is finalised with the development partner.

- 2.9 The site, as outlined in the vision document, will provide a range of benefits to existing and new residents including new:
- Homes including 30% much needed affordable housing close to the town centre
 - Education provision
 - Community infrastructure
 - Public open space
 - Economic vitality and jobs.

Procurement process

- 2.10 An OJEU notice (reference 2017/212-439886) seeking a development partner was published on 4 November 2017 alongside a full page advert in Estates Gazette, the property industry’s leading publication.
- 2.11 Subsequently, a bidder briefing event was held in central London on 10 November and attended by over 100 property professionals.
- 2.12 Submission Questionnaires (SQ) were invited by 4 December 2018. 10 formal submissions were received. These were scored by officers and the Councils advisors, Savills, and five companies were invited to partake in dialogue. Submissions to this next stage were sought by 14 February 2018.
- 2.13 These submissions were again scored by officers and Savills and a shortlist of three companies were invited to submit final tenders.

Table 1: Options

Option	Comments
Approving the questions and criteria will support the assessment of final tenders to procure a development partner for Maidenhead Golf Course This option is recommended	This will support the future redevelopment of Maidenhead Golf Course and ensure a development partner with right experience and ambition is procured.
Not approving the recommendations of this report will result in a delay and potential suspension of the procurement process for a development partner This option is not recommended	This will have a detrimental impact on the potential delivery of new affordable and private housing and supporting infrastructure at Maidenhead Golf Course.

3 KEY IMPLICATIONS

Table 2: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Development partner appointed following assessment against agreed criteria	No appointment	24 April 2018	31 May 2018	30 June 2018	31 July 2018

4 FINANCIAL DETAILS / VALUE FOR MONEY

4.1 The costs for this work will be covered from existing budgets.

5 LEGAL IMPLICATIONS

5.1 The Council has a duty to efficiently manage its assets and has legal powers to hold and dispose of land under both sections 120 and 123 of the Local Government Act 1972.

6 RISK MANAGEMENT

Table 4: Impact of risk and mitigation

Risks	Uncontrolled Risk	Controls	Controlled Risk
Questions and criteria not suitable to be able to select a development partner	Low	The Council have sought advice from their advisers, Savills, as to the complexity of the questions	Low
Questions and criteria being asked result in bidders not submitting final tenders	Medium	Dialogue sessions with shortlisted bidders are ongoing to discuss tender requirements	Low

7 POTENTIAL IMPACTS

7.1 Development of Maidenhead Golf Course will provide significant new housing for local residents across a range of tenures and unit types. This will be supported by a 'first dibs' policy to be developed this year. There will be a detrimental impact on the potential delivery of new housing at the Golf Course if these questions are not approved for the final stage in the procurement of a development partner for Maidenhead Golf Course.

8 CONSULTATION

8.1 This report will be considered by Corporate Overview and Scrutiny Panel.

8.2 Full consultation would be carried out on the proposals for the site with residents and stakeholders once a development partner has been selected.

9 TIMETABLE FOR IMPLEMENTATION.

Table 5: Implementation timetable

Date	Details
May 2018	Invitation to Submit Final Tenders issued
June 2018	Submission of Final Tenders
July 2018	Notification of Preferred Bidder

10 APPENDICES

10.1 The appendices to the report are:

- Appendix A - Maidenhead Golf Course Invitation to Submit Final Tenders

11 BACKGROUND DOCUMENTS

11. None

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date issued for comment	Date returned with comments
Cllr Jack Rankin	Lead Member for Economic Development and Property	9 April 2018	15 April 2018
Alison Alexander	Managing Director	9 April 2018	17 April 2018
Russell O'Keefe	Executive Director	9 April 2018	
Andy Jeffs	Executive Director	9 April 2018	15 April 2018
Rob Stubbs	Section 151 Officer	9 April 2018	15 April 2018
Nikki Craig	Head of HR and Corporate Projects	9 April 2018	15 April 2018
Louisa Dean	Communications	9 April 2018	15 April 2018

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Agenda Item 8

By virtue of paragraph(s) 1, 2, 3, 4, 5, 6, 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

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